

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

June 18, 2020 - 6:30 PM

Virtual Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:35 pm.
2. Roll call: Kevin Yezbick, Daniel Hooper, Adrienne Fazzolara, Kelly Farrah, Judeen Bartos. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Beau Perry absent with notice. Amanda Hanlin signed on at 6:46 pm.
3. Approval of agenda:
Motion: Approve the agenda. (Yezbick/second Hooper); Bartos=yes, Farrah=yes, Fazzolara=yes, Hooper=yes, Yezbick=yes.
4. Public comment: No public.
5. Minutes: Approve May 21, 2020 public hearing meeting proposed minutes:
Motion: Approve May 21, 2020 public hearing meeting proposed minutes. (Farrah/second Fazzolara); Yezbick=yes, Hooper=yes, Fazzolara=yes, Farrah=yes, Bartos=yes.
6. Minutes: Approve May 21, 2020 regular meeting proposed minutes:
Motion: Approve May 21, 2020 regular meeting proposed minutes. (Farrah/second Fazzolara); Bartos=yes, Farrah=yes, Fazzolara=yes, Hooper=yes, Yezbick=yes.
7. Director's report: (See att.) Currently in phase 3 of the phased reopening plan. Curbside began on Monday, June 15 and there have been at least 125 curbside pickups thus far. Extra copies of social justice titles have been added both digitally and physically. Summer Reading will kick off virtually on Saturday, June 20, via Wandoo Reader, which is free from the state library of MI.
Regarding statistics, many stats are low or zero due to the closure, as there has been no cash register revenue or physical item processing. Digital checkouts went up. Only 10 libraries in TLN are allowing interloans for now. 200 local holds were on the list on Monday morning when curbside began, which is far greater than usual. FADL is keeping holds local for now so that the hold list doesn't get overwhelming for staff, and so that Ferndale items go to residents first.
8. COVID-19 Preparedness and Response Plan: (See att.) Board was presented with plan it had reviewed earlier in the month for board approval.
Motion: Approve the COVID-19 Preparedness and Response Plan. (Hanlin/second Fazzolara); Bartos=yes, Farrah=yes, Fazzolara=yes, Hanlin=yes, Hooper=yes, Yezbick=yes.
9. Resolution of Support for Ferndale Declaration of Commitment to Anti-racism: (See att.)
Motion: Approve the resolution as presented. (Fazzolara/second Hooper). Yezbick=yes, Hooper=yes, Fazzolara=yes, Farrah=yes, Hanlin=yes.

10. Creation of Equity, Diversity and Inclusion Committee - Discussion: (See att.) Marr proposed creating a board committee. This would be a committee to examine library policies and procedures and network with other Ferndale entities to strengthen library practice around equity, diversity and inclusion. Fazzolara will head a workgroup to bring committee guidelines and goals back to the full board for further discussion. Hanlin will also serve as part of the workgroup.

11. Employee Health Insurance Policy: (See att.).

Motion: Approve the change to the Employee Health Insurance Policy. (Hooper/second Fazzolara); Yezbick-yes, Hooper-yes, Fazzolara-yes, Farrah-yes, Bartos-yes, Hanlin-yes.

12. Michigan Municipal League Liability & Property Pool Renewal: (See att.) Only up by \$9 this year. Marr has found them great to work with.

Motion: Approve the renewal of the Michigan Municipal League Liability & Property Pool.

(Farrah/second Yezbick); Bartos-yes, Farrah-yes, Fazzolara-yes, Hanlin-yes, Hooper-yes, Yezbick-yes.

13. Acceptance of expenditures and finance reports for the month of May: (See att.)

Motion: Accept the expenditures and finance reports for the month of May. (Yezbick/second Hooper); Hanlin-yes, Hooper-yes, Yezbick-yes, Bartos-yes, Fazzolara-yes, Farrah-yes.

14. Budget Amendment – FY2020: (See att.) Marr reviewed last adjustments to current fiscal year budget.

Motion: Approve the budget amendment for FY2020. (Hanlin/second Yezbick). Bartos-yes, Fazzolara-yes, Yezbick-yes, Hooper-yes, Hanlin-yes, Farrah-yes.

15. Committee reports:

A. Art & Exhibitions: July 5 is the tentative installation date for the next exhibition. 3 artists booked prior to the closure are still committed and flexible with timing. Most new art would be in the corridor rather than community rooms, which allows up to 12 spaces

B. Friends of the FPL: Meeting virtually and maintaining a strong social media presence. Took in a lot of donated books at the Ferndale recycling event. The Friends also wrote a check for summer reading prizes this year, since the pool party and Summer Concert Series they normally sponsor aren't happening. The prizes are all gift cards for local Ferndale businesses. New bookmarks they created are going into every curbside bag. The Friends currently have about 82 members, which is higher than usual.

C. Finance: (See att.) Tax Rate Request Form has been signed and returned to the Department of Treasury.

D. Personnel: Ongoing

E. Schools: No report.

16. Review action items:

A. Board members running for re-election must submit their forms by August 11th.

B. Marr will add statistics to her report that include new Overdrive books added each month.

C. Marr will share the resource that has information about free Covid-19 testing sites with the staff.

F. Fazzolara will lead the Equity, Diversity and Inclusion Committee workgroup to draft a committee description and its goals. Marr will send information from the ALA to assist.

G. Marr will send Fazzolara her self-evaluation and other information necessary for her review by next week.

H. Bartos will complete public comment policy draft and send to the board for review prior to next month's meeting

17. Announcements/comments from board members:

A. Farrah mentioned that the revised courtyard policy will be available for review soon. It's not a priority right now since all summer events which would use it this year have been cancelled.

18. Adjourn:

Motion: Adjourn the meeting at 7:40 pm. (Farrah/second Fazzolara); Hooper-yes, Hanlin-yes, Yezbick-yes, Bartos-yes, Fazzolara-yes, Farrah-yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)