

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Proposed Minutes

July 16, 2020 - 6:30 PM

Virtual Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Daniel Hooper, Beau Perry, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present.
3. Approval of agenda:
Motion: Approve the agenda. (Perry/second Yezbick); Bartos-yes, Farrah-yes, Fazzolara-yes, Hanlin-yes, Hooper-yes, Perry-yes, Yezbick-yes.
4. Public comment: None.
5. Minutes: Approve June 18, 2020 regular meeting proposed minutes:
Motion: Approve June 18, 2020 regular meeting proposed minutes. (Farrah/second Hanlin); Yezbick-yes, Perry-yes, Hooper-yes, Fazzolara-yes, Hanlin-yes, Farrah-yes, Bartos-yes.
6. Director's report: (See att.) Curbside is doing well and becoming busier every week, and the staff procedure is gradually improving. Patrons are responding positively. Stage 4 reopening date has not been set.
7. MLibrary Card discussion: (See att.) MLibrary Card has been accepted at FADL for years but was not formerly mentioned in the Bylaws. It's a statewide program where the MLibrary Card sticker/logo allows the cardholder limited borrowing privileges from libraries around the state that participate but are outside of the cardholder's regular network. Allows 10 item check-outs total, but users can't place holds online or access computers for free with it. Now that patrons can't come in, the lack of online holds is an issue. Marr will bring bylaw language edits to the next meeting for board review/approval.
8. Equity, Diversity and Inclusion Workgroup - Update: (See att.) Fazzolara and Hanlin put the report together and gathered the information. Staff member Jeff Milosevich has joined the workgroup. Verbal discussion of written report. Will be called EDI for short. Committee description coming soon.
9. Election Days - 2020: The library will be a polling site again in August and November. Given building capacity limitations and the possibility of exposure to Covid-19, staff will not be present on these days and curbside pickup will also not be available. With consensus support of the Board, these days will be considered as paid time off for staff.
10. Bylaw change proposal – public comment language: (See att.) The Board had a first reading of proposed bylaw change pertaining to public comment at board meetings. Suggestions for edits were made and will be incorporated and distributed before the next board meeting.

11. Acceptance of expenditures and finance reports for the month of June: Fiscal year not closed out yet, so adjustments will be made soon.

Motion: Accept the expenditures and finance reports for the month of June. (Hanlin/second Farrah); Yezbick-yes, Perry-yes, Hooper-yes, Hanlin-yes, Fazzolara-yes, Farrah-yes, Bartos-yes.

12. Committee reports:

A. Art & Exhibitions: No report.

B. Friends of the FPL: Met last Monday. Voted to renew Lucky Day collection funding. Was informed about EDI workgroup and they're excited and wish to examine that for their own board. Working on a cookbook for the library. Requests for recipe submissions will be soon. No festivals for funding opportunities this year, so they're brainstorming other fundraising ideas. Yezbick suggested branded masks.

C. Finance: No report.

D. Personnel: Marr will have her self-evaluation paragraphs to Fazzolara this weekend. The board should have them Monday.

E. Schools: No report. Mobile library card signup for students will be promoted.

13. Review action items:

A. Marr will have the MILibrary Card bylaw language ready for the next meeting for a vote.

B. The EDI will have a committee description soon.

C. Bartos will make the suggested edits to the public comment document and distribute to Board for further review.

D. Marr will finish her self-evaluation.

14. Announcements/comments from board members:

A. Yezbick noted that a friend from Hamtramck reached out and said FADL's contact-free curbside was excellent, and hopes the Hamtramck library operates similarly if they start curbside, and likes that it's cardless too. Yezbick is glad that staff is back in the building, and that curbside/delivery keeps ramping up. He's happy that the staff is not playing catch-up since they weren't furloughed as was the case at some other libraries. The library is ahead of the game and should be proud. He also noted that the EDI workgroup has lots of valuable resources already, which can be taken to other organizations you're in. He later added that he heard season 2 of the podcast has started airing and he looks forward to listening.

B. Farrah gave kudos to curbside. Librarian Ed Burns told her that staff keeps tweaking the process. Burns is also exploring home delivery, and it speaks highly about the library that staff is doing their best to make sure they are still reaching everyone in Ferndale during the closure.

C. Fazzolara hears good feedback about curbside and delivery and said it was a relief for a lot of patrons in the community to have physical library material access again in some way.

D. Hanlin has been using curbside for books and prints and it's been seamless.

E. Bartos enjoyed the article Jeff Milosevich wrote for the Ferndale Friends.

15. Adjourn:

Motion: Adjourn the meeting at 7:26 pm. (Hooper/second Farrah); Yezbick-yes, Perry-yes, Hooper-yes, Hanlin-yes, Fazzolara-yes, Bartos-yes, Farrah-yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)