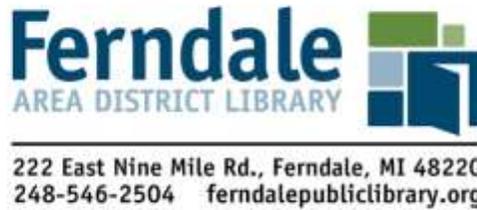


DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

Library Board Meeting

Approved Minutes

September 19, 2019 - 6:30 PM

Board Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:30pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Daniel Hooper, Beau Perry. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Kevin Yezbick absent with notice.
3. Approval of agenda: Add discussion of patron request as 6-A.
Motion: Approve the agenda as amended. (Perry/second Fazzolara); passed unanimously.
4. Public comment: None.
5. Minutes: Approve August 8, 2019 regular meeting proposed minutes:
Motion: Approve August 8, 2019 regular meeting proposed minutes. (Hooper/second Farrah); passed unanimously.
6. Director's report: (See att.) Statistics show a high summer turnout for events and increased Overdrive usage. Lots of library card sign-ups lately due to school outreach. Lynda is pausing on the update to LinkedIn Learning due to feedback from libraries about privacy concerns.
 - A. Patron request: A banned patron has appealed to the board via letter to have their privileges reinstated. They were originally banned after being caught stealing DVDs. They apologized in the letter and agreed to pay off existing fines. The board and staff agreed to reinstate their privileges provided fines are paid in full.
7. Bylaws Policy C – Circulation Policies and Procedures: (See att.) Proposed updates to Policy C were shared by Director Marr. Updates regarded the Board and Director's intent to move toward a fine-free policy regarding many library materials. More details about the changes will be provided in upcoming weeks, with a public announcement expected October 1st. Policy updates were reviewed and approved by the Board's legal counsel.
Motion: Approve the changes to library policy C- Circulation Policies and Procedures. (Hanlin/second Perry); passed unanimously.
Motion: Forgive current overdue fines. (Hooper/second Farrah); passed unanimously.
8. Opioid Antagonist Policy: (See att.) Director Marr presented a new policy regarding opioid antagonists. Training will be provided to employees who volunteer to take part and two doses

of the substances will be kept at each service desk. There will be 2 doses at each service desk at all times. New policy was reviewed and approved by the Board's legal counsel.

Motion: Approve the Opioid Antagonist administration policy. (Farrah/second Fazzolara); passed unanimously.

9. Acceptance of expenditures and finance reports for the month of August:

Motion: Accept the expenditures and finance reports for the month of August. (Farrah/second Perry); passed unanimously.

10. Proposed Budget Amendment: Director Marr presented an amended budget to the full Board after meeting with Personnel and Finance committees to review. Amendment includes adjustments to line items as needed. Members of the finance and personnel committees shared their recommendation to the Board to approve the amendment.

Motion: Approve the budget amendment. (Hooper/second Fazzolara); passed unanimously.

11. Courtyard Policy discussion: Board member Farrah proposed discussing the current courtyard policy and exploring adjustments. The policy is in need of updating after the change in building ownership, that includes the courtyard. Bartos suggested ad-hoc committee be created for this purpose and suggested Farrah head the committee. Other board members can reach out to Farrah if they wish to be a part of the committee. During discussion, Marr mentioned that she has seen an increase in request to rent library space after hours, and wanted to visit this issue also.

12. Committee reports:

A. Art & Exhibitions: (See att.) Last Monday's meeting was rescheduled to October. An art piece in Marr's office will soon be hung.

B. Friends of the FPL: Gave money to circulation specialist Jeff Milosevich for podcast equipment; he will be starting an official library podcast early next year. Still need volunteers for DIY to pour beer, specifically on Friday night. Cake-Off deadline has been extended to September 22.

C. Finance: No report.

D. Personnel: No report.

E. Schools: 3rd grade informational program is next Thursday. Dr. Bazzi will be presenting. Next meeting is tentatively scheduled take place in October. The Halloween Spooktacular will be October 26, 5-7pm.

13. Review action items:

A. Marr will add a more specific training document to the Opioid Antagonist policy.

B. Anyone interested in the courtyard usage committee should email Farrah.

14. Announcements/comments from board members:

A. Hanlin thanked the board because she is in charge of board engagement and processes at work now and she is referencing her experience here to help with that.

B. Perry thanked Marr and the board regarding the new lack of most fines and fine forgiveness, as it will help the community.

C. Farrah called for more DIY volunteers.

D. Marr reminded the board that October's meeting is a week early due to MLA. Also offered that board members are able to attend, and the library covers it as part of professional development.

15. Adjourn:

Motion: Adjourn the meeting at 7:35 pm. (Perry/second Hanlin); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)