

DIRECTOR
Jenny Marr
BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

June 20, 2019 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Beau Perry, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Adrienne Fazzolara and Daniel Hooper absent with notice. Amanda Hanlin arrived at 6:31 pm.
3. Approval of agenda:
Motion: Approve the agenda. (Yezbick/second Perry); passed unanimously.
4. Public comment: None.
5. Minutes: Approve May 30, 2019 regular meeting proposed minutes: Edit section 4 to remove Yezbick's comment.
Motion: Approve May 30, 2019 regular meeting proposed minutes as edited. (Yezbick/second Farrah); passed unanimously.
6. Approve May 30, 2019 Budget Hearing proposed minutes:
Motion: Approve May 30, 2019 Budget Hearing proposed minutes. (Yezbick/second Farrah); passed unanimously.
7. Michigan Municipal League Liability & Property Pool Renewal: (See att.) Premium has increased slightly from current contract. This company is the go-to for libraries and municipal building insurance, and Marr is pleased with their service.
Motion: Approve the renewal of the Michigan Municipal League Liability and Property Insurance. (Hanlin/second Perry); passed unanimously.
8. Director's report: (See att.) Marr noted an increase in DVD circulation and Overdrive checkouts in May, citing perhaps the long holiday weekend and frequent rainy weather as the cause. Staff first aid and disaster prep training is being planned.
Motion: Accept the expenditures and finance reports for the month of May. (Yezbick/second Farrah); passed unanimously.
10. Budget Amendment – FY2019: (See att.) Current year's budget needed final amendment to adjust revenues and expenditures reported during last months of the fiscal year.
Motion: Adopt the budget amendment for FY 2019 as proposed. (Hanlin/second Yezbick); passed unanimously.
11. Website Redesign: (See att.) Marr reported on review team's experiences with each vendor, which made a recommendation to select EBSCO. Its features are very customizable and will save staff time; its ease of use will also allow non-IT staff to update. It allows for digital room reservation (both study rooms and community rooms) as well as internal equipment usage booking. Marr and staff review team also reviewed websites of current vendor customers and reported on vendor responsiveness to questions. Marr will work with chosen vendor to obtain a contract for review before execution.

Motion: Approve a 5-year contract with EBSCO for a Stacks Library Website. (Perry/second Yezbick); passed unanimously.

Motion: Approve expenditures up to \$9,750 for website migration. (Yezbick/second Hanlin); passed unanimously.

12. Committee reports:

A. Art & Exhibitions: (See att.) The gap between displayed art in August is when the community room will be repainted.

B. Friends of the FPL: The Friends did a presentation at the last city council meeting that went well. No one has heard from the design company about font changes for the bookstore redesign. Pig & Whiskey is in July and shift captains are being assigned for serving drinks. A call for volunteers will be out soon. New swag will be released soon as well.

C. Finance: (See att.) No additional report.

D. Personnel: No report.

E. Schools: The superintendent book club is starting up soon.

13. Review action items: None.

14. Announcements/comments from board members:

A. Hanlin missed everyone and appreciates the board for being patient as she missed a few meetings in a row.

B. Perry planned to run for city council but found out he was not eligible, due to residency requirements.

C. Yezbick is researching art labels. He was referred to the library's former director's husband for design ideas. Might have more information about them for the art committee by the next meeting.

D. Bartos reminded everyone that the summer reading kick-off is this Saturday.

15. Adjourn:

Motion: Adjourn the meeting at 7:30 pm. (Hanlin/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)