

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

December 12, 2019 - 6:30 PM

1. Call to order: Meeting called to order by Adrienne Fazzolara at 6:30pm.
2. Roll call: Kelly Farrah, Adrienne Fazzolara, Beau Perry, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Judeen Bartos and Daniel Hooper absent with notice. Amanda Hanlin arrived at 6:31 pm.
3. Approval of agenda:
Motion: Approve the agenda. (Perry/second Farrah); passed unanimously.
4. Public comment: None.
5. Minutes: Approve November 21, 2019 regular meeting proposed minutes:
Motion: Approve November 21, 2019 regular meeting proposed minutes. (Farrah/second Perry); passed unanimously.
6. Director's report: (See att.) The bake sale has made over \$600 so far and there is still jam to sell. Digital checkouts are steadily increasing. The library's podcast is launching in January; it's called "A Little Too Quiet" and people can subscribe now. The first guest will be Josh Malerman. There will be 12 45-minute episodes per season, and 2 seasons per year, with mini episodes too. Employees Jeff Milosevich and Kelly Bennett are running it. The Friends of the Library purchased all the equipment.
7. Office and Storyhour Room Proposal – Discussion and Approval: (See att.) 3 full-timers share the office, and there's not quite enough space for them to work; their desks are piled with items that should be in storage due to lack of shelving. As for the storyhour room, it was designed for storytimes, but is not used for them since the programs are too popular and cannot fit in the room. It's mostly a storage room and used for smaller programs. The renovation will increase cabinet space for storage and optimize the room for how it's actually used. A dedicated TV will also be added for programming. The floor will also be replaced as it's scratched up; however, there is no quote for that yet. The MiDeal discount saves the library 55-85% on all furniture going through ISCG.
Motion: Approve the Youth Services Office and Storyhour Room Project proposed by ISCG with a budget not to exceed \$24,000.00 with project oversight by the Library Board Finance Committee. (Yezbick/second Farrah); passed unanimously.

8. Quiet Study Area Proposal – Discussion and Approval: (See att.) The YA collection has been shifted and now has more room to grow. The space it was previously occupying will become a quiet area. Option 2A allows people more personal space and seating options. Acoustic paneling will be installed to reduce noise. Electrical outlets will need to be added but there is no quote for that portion yet.

Motion: Approve Quiet Study Area Design Option 2A proposed by ISCG with a budget not to exceed \$29,000.00 with project oversight by the Library Board Finance Committee.

(Perry/second Yezbick); passed unanimously.

9. Board Meeting Schedule – 2020. Approval needed: (See att.) Every meeting falls on the 3rd Thursday of each month.

Motion: Approve the board meeting schedule for 2020. (Hanlin/second Farrah); passed unanimously.

10. Acceptance of expenditures and finance reports for the month of November:

Motion: Accept the expenditures and finance reports for the month of November.

(Yezbick/second Hanlin); passed unanimously.

11. Committee reports:

A. Art & Exhibitions: The current artist being featured (Jud Coveyou) has offered one of his paintings for donation to the library. The art formerly in the computer lab was sold by the artist, so this would replace that, once the donation process is completed by the committee.

B. Friends of the FPL: Librarian Ed Burns is aiming for the 1st week of the new year for the painting of the Friend's area and the awning installation. The Friends will be facilitating 12 Days of Friendsmas. Book to Your Couch 5K will start in January. The company creating the sign with the library font will be donating it.

C. Finance: (See att.) Budget analysis will be done halfway through the year. The State Treasury Department sent the final check of garnished state aid. Bartos saw the project proposals at the last finance meeting and approves of them.

D. Personnel: Waiting for paragraphs from Marr. Review forthcoming.

E. Schools: No report. Marr will work with Head of Youth Services Jordan Wright to create a monthly report to give the school board each month.

12. Review action items: None.

13. Announcements/comments from board members:

A. Farrah loves the lights outside. The ones on the west side of the building hadn't been functioning for months and are now operational.

14. Adjourn:

Motion: Adjourn the meeting at 7:22 pm. (Hanlin/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)