

DIRECTOR  
Jenny Marr  
BOARD OF DIRECTORS  
Judeen Bartos  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Mary Riegler  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 ferndalepubliclibrary.org

## Library Board Meeting

### Approved Minutes

October 11, 2018 - 6:30 PM

1. Call to order: Meeting called to order by Adrienne Fazzolara at 6:35 pm.
2. Roll call: Kelly Farrah, Adrienne Fazzolara, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Judeen Bartos and Mary Riegler absent with notice.
3. Approval of agenda:  
**Motion: Approve the agenda.** (Hooper/second Farrah); passed unanimously.
4. Minutes: Approve September 20, 2018 regular meeting proposed minutes.  
**Motion: Approve September 20, 2018 regular meeting proposed minutes.** (Hanlin/second Farrah); passed unanimously.
5. Public comments: None.
6. Director's report: (See att.) Verbal discussion of written report.
7. Building purchase and Capital Outlay projects – updates:
  - First Amendment to Purchase and Sale Agreement: Ready to move along, but a closing date needs to be chosen between the library, the City of Ferndale, and the title company. The title company will need a few weeks to prepare documents.
  - Bond Authorization Resolution: Director is working with the Bond Counsel and Municipal Advisor to continue moving forward.
  - Grey Water System: A bid from Contrast Mechanical came in for \$2,990 to reroute the water system. Daniels and Zermack Architects also have a bid for \$2,900 to consult and manage the project. The combined total falls under the amount approved by the board last month for this project. Contrast Mechanical also has ideas for the irrigation system to make it a hybrid system that still uses water from the cistern, but has city water as a backup.
  - Staff Work Area Project: Back room work will start soon. The same company will paint the walls throughout the library after all of the current cubicles are removed.
  - Study Rooms: More study rooms are wanted for patron use in the public area. Glass walls can be added to ends of teen area to make 2 extra rooms. Director will work with the architect to design a plan to propose to the Board.
8. Strategic Planning updates: None.
9. Acceptance of expenditures and finance reports for the month of September:  
**Motion: Accept all expenditures and finance reports for the month of September.** (Hanlin/second Hooper); passed unanimously.
10. Committee reports:

**A.** Art & Exhibitions: Espacia Fotiu's art is on display currently. Her reception will be Sunday, October 14, from 2-4 pm. Grand Canyon Photography will be next. The committee needs to meet again soon.

**B.** Friends of the FPL: The Cake Off went well. Might do Cookie Off next year to make things easier. Participants were excited about it, including 6 children. The Friends have had more growth lately and new board members and are doing well.

**C.** Finance: None.

**D.** Personnel: The committee will need to meet soon to discuss employee compensation options.

**E.** Schools: None.

**11.** Review action items:

**A.** A closing date for the building purchase needs to be arranged between all entities.

**B.** Marr will contact Contrast Mechanical regarding the grey water removal system.

**C.** The personnel committee and Marr need to meet soon.

**12.** Announcements/comments from board members:

**A.** Yezbick hopes everyone has better health next time, as many board members are currently ill. Also, don't forget to vote on November 6.

**B.** Fazzolara ran into Ferndale Public Schools Superintendent Dr. Bazzi and she mentioned that she loved the library staff and their youth outreach, and wishes to do more with the library soon.

**13.** Adjourn:

**Motion:** Adjourn the meeting at 7:11 pm. (Yezbick/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)