

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Mary Riegler
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

November 15, 2018 - 6:30 PM

1. Call to order:

Meeting called to order by Judeen Bartos at 6:35 pm.

2. Roll call: Judeen Bartos, Kelly Farrah, Amanda Hanlin, Daniel Hooper. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Adrienne Gilmore and Mary Riegler absent with notice. Kevin Yezbick late with notice, arrived at 6:41 pm.

3. Approval of agenda: Add RB Digital eAudiobook quote discussion as 8 (A).

Motion: Approve the agenda as amended. (Hanlin/second Hooper); passed unanimously.

4. Minutes: Approve October 11, 2018 regular meeting proposed minutes:

Motion: Approve October 11, 2018 regular meeting proposed minutes. (Hooper/second Farrah); passed unanimously.

5. Public comments: None.

6. Update on Bond Sale: Liam Healy, Foster Swift and RJ Naughton, PFM present. Healy announced that the bond sale was yesterday and there is an order approving it. No further action is required. Naughton announced that there is a final official statement and the winner of the bond bid is Hilltop Securities. The library now has its own credit rating of AA-. The rating made the bonds more attractive to bond holders and resulted in a lower interest rate for the library.

7. New Study Rooms Proposal: Seth Penchansky, Architect – Daniels and Zermack present. Penchansky is the original architect of the 2010 building renovation. The library board and director are exploring options to increase study room options as the existing rooms are in high demand. Penchansky presented a plan for reconfiguring the teen area to convert to study rooms. The board also conducted a walkthrough with Penchansky. Next steps – he will present a quote to the board and be in contact with the contractor currently working on the staff area project.

8. Director's report: (See att.) No discussion.

A. RB eAudiobook Quote: (See att.) Director Marr presented a quote for discussion that would add another ebook/digital media checkout option for library patrons. After discussion with the board, she will further explore and bring more information back to the board at a later date. No action taken.

9. Strategic Planning updates: No updates – Board and Marr will continue strategic planning after building bond/purchase is complete.

10. Acceptance of expenditures and finance reports for the month of October:

Motion: Accept the expenditures and finance reports for the month of October. (Yezbick/second Hanlin); passed unanimously.

11. Committee reports:

A. Art & Exhibitions: Andrew Potter's photography is already up, and will be up for two months. Heather Earnley has someone lined up for February, but their name is currently unknown.

- B. Friends of the FPL: Marr attended the last meeting to share how the staff area project will affect the sorting area in the back. DIY tips were \$1,361, which is double the P&W amount. The Good Karma holiday market is November 22, 6-9 pm at The Loving Touch, where you can buy gifts from non-profit places. The Friends will be selling merchandise. Still getting good Cake-Off feedback from attendees. An events planner is needed for the board. There will also be a possible Friends gathering after the new year. There are now 80 members.
 - C. Finance: No report.
 - D. Personnel: Fazzolara and Bartos met with Marr. Salary adjustments have been implemented.
 - E. Schools: No report. Two new school board members were elected in November.
12. Proposed Board meeting schedule for 2018-19: (See att.) Meetings are usually the 3rd Thursday of every month. There are a few exceptions in this schedule. The board has another month to look it over and offer suggestions for changes.
13. Review action items:
- A. Closing documents for the bond need to be prepared and signed by next week.
 - B. Marr will coordinate discussion between Penschansky and the company doing the staff area project for quotes for study room additions.
 - C. Marr will gather additional information about ebook subscriptions for further discussion with the board.
14. Announcements/comments from board members:
- A. Yezbick welcomed Beau Perry, the next upcoming board member, and Nina Kelly, who attended as public.
 - B. Bartos reminded everyone that the bake sale and attic sale is next Monday.
15. Adjourn:
- Motion: Adjourn the meeting at 8:13 pm.** (Yezbick/second Hooper); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)