

DIRECTOR  
Jenny Marr  
BOARD OF DIRECTORS  
Judeen Bartos  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Mary Riegler  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 ferndalepubliclibrary.org

## Library Board Meeting

### Approved Minutes

March 15, 2018 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 pm.
2. Roll call: Mary Riegler, Daniel Hooper, Kelly Farrah, Judeen Bartos. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Adrienne Fazzolara and Kevin Yezbick absent with notice. Amanda Hanline arrived late at 6:38 pm.
3. Approval of agenda:  
**Motion: Approve the agenda as presented.** (Riegler/second Farrah); passed unanimously.
4. Minutes: Approve February 15, 2018 regular meeting proposed minutes:  
**Motion: Approve the regular meeting proposed minutes for February 15, 2018.** (Hooper/second Farrah); passed unanimously.
5. Public comments: None.
6. Director's report: (See att.) Discussion of written report. The 25-year time capsule in the courtyard is dated to be opened in 2018, so there is opportunity to plan an event around opening it. The Battle of the Books plaque is ready to go. Social media statistics have been added as part of the monthly report, as well as digital circulation, separate from physical circulation.
7. Patron Expulsion guidelines: (See att.) Board discussed the use and length of expulsions of patrons and reviewed the current policy (G) regarding patron behavior. Discussion was prompted by the recent behavior of a patron concerning theft of DVDs. Marr sent a letter to the patron requesting the individual to appear before the board if they wished to appeal their expulsion. The patron did not come to the meeting. It was agreed that as the policy states the staff can exercise their professional judgement on a case by case basis, but that the Board and Director should discuss the plan of action to be taken procedurally after an expulsion is decided upon.
8. Strategic Planning discussion: Marr has developed the SOAR survey to be used for strategic planning. Timeframe will be mid to late April.
9. Approval of expenditures and finance reports for the month of February:  
**Motion: Accept all expenditures and finance reports for the month of February.** (Hanlin/second Farrah); passed unanimously.

**10. Budget Process discussion:** Finance committee meeting is on Monday and things will move forward from there.

**11. Committee reports:**

**A. Art & Exhibitions:** No written report. Ferndale High School has an art competition, "Artist in You." An opening reception will be held at the library on May 15th after the art has been put in place. Judging will occur at the school prior to the opening.

The Ferndale Chamber will provide refreshments and sponsor the music.

The last art reception at the library was well-attended and included readings from an engaging poet, a dance performance, and music.

**B. Building:** No report.

**C. Communications:** No report.

**D. Friends of the FPL:** Bookstore volunteer appreciation brunch has been moved to April 7 at 10 am. A manual light switch will be installed in the book store so that the lights don't keep automatically turning off.

**E. Finance:** No report.

**F. Personnel:** No report.

**G. Schools:** No report.

**12. Review action items:**

**A.** The board should give their summer reading t-shirt preferences to Marr.

**B.** By-laws to be edited.

**C.** Marr will follow up with the city police about sending the banned patron a certified letter.

**D.** Marr will add the strategic planning survey to Survey Monkey and send it to board, staff, and other relevant parties.

**13. Announcements/comments from board members:**

**A.** Farrah is pleased to see Ed Burns as the Ultimate Warrior. Thinks Ed is awesome and loves him.

**B.** Bartos thanked the library staff for the Reading Collective programming. Sounds exciting for patrons and is different. Also announced that anyone can attend the finance committee meeting Monday as long as they notify her in advance so there's no quorum.

**14. Adjourn:**

**Motion: Adjourn the meeting at 7:28 pm.** (Riegler/second Hooper); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Public Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)