

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Mary Riegler
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

August 9, 2018 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Kevin Yezbick, Daniel Hooper, Amanda Hanlin, Kelly Farrah, Judeen Bartos. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Adrienne Fazzolara and Mary Riegler absent with notice.
3. Approval of agenda: Add approval of closed session meeting minutes as #5.
Motion: Approve the agenda as amended. (Hanlin/second Farrah); passed unanimously.
4. Minutes: Approve July 19, 2018 regular meeting proposed minutes.
Motion: Approve July 19, 2018 regular meeting proposed minutes. (Farrah/second Yezbick); passed unanimously.
5. Minutes: Approve the July 19, 2018 closed session meeting proposed minutes.
Motion: Approve the July 19, 2018 closed session meeting proposed minutes. (Hanlin/second Farrah); passed unanimously.
6. Public comments: None.
7. Director's report: (See att.) Discussion of written report. Additional information – McCoy Maintenance will be doing their next biannual carpet cleaning in October.
8. Capital Outlay projects – updates: Marr provided updates on Siemen's upcoming visit regarding front-end computer. Workspace renovation plans are moving forward and additional financial information will be discussed with the finance committee prior to presentation to the board. Computer upgrade project is also progressing.
Motion: Authorize the president and/or secretary to sign the addendum with non-substantial changes to the terms of the Right of First Refusal Agreement. (Yezbick/second Hooper); passed unanimously.
10. Strategic Planning updates: Marr and staff are working on background documents/photos needed for report. Final budget and narrative will be posted soon to website.
11. Acceptance of expenditures and finance reports for the month of July.
Motion: Accept all expenditures and finance reports for the month of July. (Yezbick/second Hanlin); passed unanimously. Further discussion regarding audit activities. Pre-audit tasks will begin in September. Gabridge and Company has been engaged to perform audit.
12. Committee reports
 - A. Art & Exhibitions: Photography exhibit has been taken down. Mara Magyarosi-Laytner's art is coming soon. Her art reception is on August 30 at 6-8 pm. Once installed, her art will be displayed in the library until September 24. The committee is exploring collaborations with the M Contemporary Art gallery located across the street from the library.
 - B. Friends of the FPL: Cake-Off is coming soon on September 30, in the courtyard, weather permitting. Prizes will be provided by Green Daffodil. There will be 3 judges who are all from local businesses and it's an all-ages event.
 - C. Finance: No updates.
 - D. Personnel: Bartos and Fazzolara met with Marr for a staff evaluation. Salary adjustments will be discussed at a later date.

E. Schools: Marr had conversation with school superintendent Dr. Bazzi regarding future meeting to discuss collaboration between schools and library.

13. Review action items:

A. Marr will continue the staff area renovation project.

B. Board and Marr will continue moving forward with building purchase and bond finance details.

14. Announcements/comments from board members:

A. Yezbick gave kudos to Marr on laying out the reasoning for purchasing the library building from the city in a way that's easy to understand.

B. Bartos thanked Marr and the library staff for accommodating election set up and contribution to a smoothly run primary, especially with the high voter turnout.

15. Adjourn:

Motion: Adjourn the meeting at 7:20 pm. (Yezbick/second Hanlin); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)