

DIRECTOR
Jenny Marr
BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Mary Riegler
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

April 19, 2018 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 pm.
2. Roll call: Kevin Yezbick, Daniel Hooper, Adrienne Fazzolara, Kelly Farrah, Judeen Bartos. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Amanda Hanlin and Mary Riegler absent with notice.
3. Approval of agenda:
Motion: Approve the agenda as provided. (Fazzolara/second Hooper); passed unanimously.
4. Minutes: Approve March 15, 2018 regular meeting proposed minutes:
Motion: Approve March 15, 2018 regular meeting proposed minutes as presented. (Farrah/second Yezbick); passed unanimously.
5. Public comments: None.
6. Director's report: (See att.) Additional Update – State Library of Michigan representative did follow up with Marr to relay that they could not assist the Board with training. Marr and Board will discuss alternatives at Strategic Planning session.
7. DDA Landscaping Proposal: DDA has proposed using money from the shared tax capture to landscape the small bed in front of library on 9 Mile. Marr will discuss further as this is current location of the library's cistern for capturing rainwater. Marr is checking with architect, Seth Penchansky and the company that installed the cistern and piping when it was first installed - Shades of Green Nursery in Rochester Hills. She will also schedule maintenance check for the equipment.
8. Closed session to be convened - to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained, pursuant to MCL 15.268 (d).
Motion: Go into closed session to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained, pursuant to MCL 15.268 (d): (Fazzolara/second Hooper); Roll call vote- Bartos- yes, Farrah- yes, Fazzolara- yes, Hooper- yes, Yezbick- yes. Closed session entered at 6:46 pm. Vote to exit closed session (Fazzolara/second Yezbick) Roll call vote- Bartos- yes, Farrah- yes, Fazzolara- yes, Hooper- yes, Yezbick- yes. Out of closed session at 7:04 pm.

8. AARP Grant discussion: Board discussed this particular grant and decided that the timeframe for application is too short to consider at this time. Since it is an annual grant, Marr will save information and perhaps it will be something to consider next year. In general, board agreed to discuss criteria for grant applications at the strategic planning meeting next month.

9. Strategic Planning discussion: Will occur on Sunday, May 6th at 9 am – 12 pm. SOAR survey completed by most board members.

10. Approval of expenditures and finance reports for the month of March:

Motion: Accept all expenditures and finance reports for the month of March. (Farrah/second Yezbick); passed unanimously.

11. FY19 Budget discussion: Marr discussed progress on budget development. She is working at labelling line item categories of expenditures in order to help her and Board place expenditures in appropriate budgeted code. Several large expenditures will be entered into April ledger, and will help with predicting total expenses for the year.

12. Committee reports

A. Art & Exhibitions: (See att.) Joshua Mulligan's work currently on display. Reception is April 26th. Artist in You coming up again soon, with that reception on May 15th. Photography exhibit after that.

B. Building: No report.

C. Communications: No report.

D. Friends of the FPL: Bookstore volunteer appreciation brunch went well. Group continues to work on updating website. Next member appreciation event is tentatively going to be hosted at local restaurant/bar instead of in courtyard. Friends and library staff will join as one workgroup for the Clean the Ferndale Up event, titled the Library Group.

E. Finance: (See att.) Next meeting scheduled for May 2nd at 6:30 pm.

F. Personnel: Fazzolara sent out a director performance survey that both the board and library staff will need to complete. Marr will also be completing a self-evaluation.

G. Schools: No report.

13. Review action items:

A. A plan for the current tables needs to be developed after the new ones arrive.

B. Marr will send out RB Digital instructions.

C. Marr will compile the SOAR survey data (after everyone completes it).

D. Marr will put current strategic plan in the board folder for the board to review.

E. Fazzolara will find the old community millage survey from 2016 for strategic planning purposes.

F. Board and staff need to complete director performance survey (And SOAR if they haven't already).

14. Announcements/comments from board members:

A. Yezbick reached out to Pat Dengate about information/costs of the plaque wall as it needs additional plaques. Apologized for not making it to the Friend's brunch. Re-upped his own Friend's membership and reminded board to do the same. Sad that he missed Derf Backderf author visit.

B. Fazzolara went to the thank you breakfast and it was really nice. She also attended a Go Comedy! show and it was also terrific. Heard good community feedback about the Reading Collective events.

C. Bartos will miss next month's board meeting. It can be rescheduled if quorum is a worry.

15. Adjourn:

Motion: Adjourn the meeting at 7:48 pm. (Yezbick/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Public Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)