

DIRECTOR  
Jenny Marr  
BOARD OF DIRECTORS  
Judeen Bartos  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Mary Riegler  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 [ferndalepubliclibrary.org](http://ferndalepubliclibrary.org)

## Library Board Meeting

### Approved Minutes

October 12, 2017 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Gilmore, Daniel Hooper, Kevin Yezbick. Director Jenny Marr, Recording Secretary Kerrie Patterson, and practicum student Farren Watson also present. Mary Riegler and Amanda Hanlin absent with notice.
3. Approval of agenda:  
**Motion: Approve the agenda as presented.** (Gilmore/second Farrah); passed unanimously.
4. Minutes: Approve September 20, 2017 regular meeting proposed minutes:  
**Motion: Approve September 20, 2017 regular meeting proposed minutes.** (Yezbick/second Hooper); passed unanimously.
5. Public comments: Watson thanked the board for having her.
6. Director's report: (See att.) Discussion of budget and reports. Yearly comparisons begin soon. For discussion, Marr shared a tentative board meeting schedule for the Board to review before next month when it will be voted on.  
**Motion: Approve all expenditures and finance reports for the month of September.** (Farrah/second Gilmore); passed unanimously.  
Head of Circulation Kelly Bennett is preparing yearly statistics. Overdrive and Hoopla statistics have not previously been recorded but they will be added soon. Hoopla subscription is less than a year old so comparison and annual data is not available yet. A statistic for weeded items will also be added. Marr invited the board to the library's Circus Spooktacular on October 28th. Audit is between October 31st and November 2nd.
7. DDA Discussion: (See MLA sheet). Marr attended the DDA meeting this morning. The DDA Board had a proposed resolution for an agreement with the library on their agenda, which was tabled pending further discussion. Marr will work with DDA Director and library counsel to determine a plan of action moving forward, between the library and DDA.

8. Strategic planning schedule: Current strategic plan ends at the end of this calendar year. Board discussed the plan for implementing a new strategic plan. Marr will provide board with samples of other library strategic plans. Marr will solicit feedback from the community and other organizations in the city. A new strategic plan dovetails with achieving QSAC accreditation as it is required for Enhanced level accreditation. Marr shared that the QSAC application provides a useful checklist for strategic planning.

9. Committee reports:

A. Art & Exhibitions: (See att.) Sabrina Nelson's art is already installed in the library with the theme "The She Self," rather than a James Baldwin themed exhibit as previously stated. Her closing reception will be on November 30th at 6pm. Her work will come down December 3rd. Artist Jim Cherewick is lined up afterward.

B. Building: No report.

C. Communications: No report. Marr attended several community meetings this week. Adult librarian Michelle Williamson proposed a small budget for elementary school libraries so that they can purchase books. Marr attended the PTA meeting where it was approved. A Battle of the Books program will also be sponsored by the library in the elementary schools soon.

D. Friends of the FPL: The Friends are happy about the clean windows. They will try to keep up with good signage. Marr asked the people who did the vinyl lettering about the cost of exterior signage. The Good Karma organization will have a Giving Tuesday holiday market at the Loving Touch on November 28th.

E. Finance: (See att.) Jim O'Donnell is leaving the committee. Kevin Deegan-Krause wishes to be added to the committee.

F. Personnel: Gilmore will share with Marr and the Board the evaluation tool used to complete the Director's evaluation.

G. Schools: Covered above.

10. Appointment of committee members – finance committee appointment:

A. Judeen appointed Kevin Deegan-Krause to the finance committee.

11. Review action items:

A. Marr will see when MLA is next year for the board meeting schedule. The schedule will be voted on next month.

B. Marr will speak to someone from Oakland County about DDA tax capture questions, as well as the library's attorney.

C. Marr will send the board examples of other library's strategic plans. A folder will be created for it in the Google Drive.

D. Gilmore will send the evaluation paperwork to the Board and the Director.

12. Announcements/comments from board members:

A. Yezbick appreciates the work that Heather Earnley and Jeff Milo do for the art committee.

B. Gilmore said the Instrument Petting Zoo at DIY was terrific.

C. Bartos encouraged everyone to come to the Circus Spooktacular on October 28<sup>th</sup>.

13. Adjourn:

**Motion: Adjourn the meeting at 7:43 pm.** (Gilmore/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Public Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)