

Ferndale

AREA DISTRICT LIBRARY



Ferndale Area District Library Board Meeting Minutes

January 21, 2016

1. Call to order (Appoint temporary secretary for meeting): Meeting called to order by Judeen Bartos at 6:33 pm. Judeen appointed Amanda Hanlin to be temporary secretary.

2. Roll call: Judeen Bartos, Kevin Yezbick, Adrienne Gilmore, Amanda Hanlin. Director Jessica Keyser and Recording Secretary Kerrie Patterson also present. Adam Steinman absent with notice. Monique Herzig arrived at 7pm.

3. Approval of agenda: Amend the agenda to omit item #17 since it is a duplicate of an item listed earlier on the agenda. Closed session moved until after board comments.

Motion: Approve the agenda as amended. (Yezbick/second Hanlin); passed unanimously.

4. Minutes: Approve December 17, 2015 regular meeting proposed minutes:

Motion: Approve December 17, 2015 regular meeting proposed minutes. (Yezbick/second Gilmore); passed unanimously.

5. Public comments: None.

6. Ferndale Community Radio: See att. The FCR board presented plans for their non-profit community radio station. They wish to locate their studio within FADL at no cost to the library. Questions arose regarding where a broadcasting tower might be located on library grounds. The radio board was asked to create a mock-up for the tower and its location so that the board may review space requirements. There was also a question of whether the library's insurance policy would cover the radio station or if they would need a separate policy. Consensus of the board is to support the project pending further review and information.

7. Director's report: See att. Jessica spoke at Sander Levin's event this morning, which was a rally against PA 269. Jessica was the only person who spoke on behalf of libraries with talking points from MLA.

Jessica announced that the wi-fi hotspot trial is starting in the coming weeks and will be free of charge for the library for three months.

8. Coolidge evacuation site – Jessica hasn't obtained any new information and will follow-up soon.
9. Board member recognition discussion: Pat Dengate will be present at the post-holiday party on January 30th, and the Board will present him with a parting gift at that time.
10. PA 269 (Formerly SB 571) discussion and resolution: See att. FADL will follow suit with Ferndale City Council in passing a resolution in opposition of PA 269.

Motion: Approve the resolution as presented. (Hanlin/second Yezbick); passed unanimously.

11. Election of New Officers:

- A. Treasurer: Herzig nominated Yezbick, Bartos seconded; Passed unanimously.
- B. Secretary: Bartos nominated Hanlin, Herzig seconded; Passed unanimously.
- C. Vice-President: Hanlin nominated Herzig, Yezbick seconded; Passed unanimously.
- D. President: Herzig nominated Bartos, Hanlin seconded; Passed unanimously.

12. Establish 2016 meeting schedule: FADL Board Meetings will take place on the third Thursday of every month at 6:30pm.

Motion: Set the FADL board meetings at 6:30 pm on the third Thursday of every month for 2016.

(Herzig/second Yezbick); passed unanimously.

13. Computer Use Policy: Only children under age thirteen currently get free library guest passes. New library policy will allow all minors under eighteen years old to obtain a free pass. Consensus was to support the change.

14. Siemens Contract Renewal: Contracts expire at the end of February 2016. Currently, repairs for mechanical failures are paid for as they occur. Renewing with comprehensive coverage added would cost a bit more per year, but would cover said repairs, and is more budget friendly since the cost is fixed. The new contract would also cover filter changes, which used to be a separate contract. The Board tabled the vote until next month's meeting to look over contract language in greater depth.

15. Artist in You: This joint project of Ferndale Area Chamber of Commerce and Ferndale Public Schools displays student art work in public spaces for about a month. The library could potentially be one of the buildings to have a large, exterior piece on display at no cost.

Motion: Approve participation in the Artist in You project which includes mounting a piece of art on the exterior of the building. (Yezbick/second Herzig); passed unanimously.

16. Recommendation of Kelly Farrah for Board membership: Farrah would fill board vacancy created with the resignation of board member Frank Castronova. Since she's currently the president of the Friends of the Ferndale Library board, she is working with FFL leadership to ensure a smooth transition . The next city council meeting is on February 8th, which is when the appointment would be requested.

Motion: Approve recommendation of Kelly Farrah to city council to fill the empty board position.

(Hanlin/second Herzig); passed unanimously.

17. Millage campaign updates: Of the total 265 completed surveys, 87% of respondents said they'd approve a millage increase. On February 11th, Jessica will attend a library millage workshop. Dates were also set for two public meetings where residents can voice their concerns and suggestions to the board: February 27th at 10am-12pm, and March 2nd, 6-8pm. The results of the survey will be presented then, too. There will be "save the date" and formal invitations sent out soon.

18. Committee reports: The Board decided to put committee appointments on hold until next month's meeting due to Adam's absence and Kelly not being officially on the board yet.

A. Art & Exhibitions: No report.

B. Building & Finance: One of the building's exterior lights needs to be replaced. Only one light is working over children's desk right now.

C. Communications: No report.

D. Friends of the FPL: No report.

E. Fundraising & Development: No report.

F. Personnel: Report is in closed session.

19. Review action items:

A. The board will keep in touch with the radio group and the city regarding getting the station started and the broadcasting tower installed.

B. Jessica will follow-up regarding the Coolidge evacuation site information.

C. Monique will take care of purchasing books in Pat's honor.

D. Monique and Jessica will review the Siemens proposals.

E. The board will recommend Kelly Farrah to city council for board appointment.

F. Jessica and Monique will work on invitations for the public hearing.

G. Jessica will email April Lynch to set a meeting with the mayor.

20. Announcements/comments from board members:

A. Kelly: Looking forward to the Caddy Stacks Leap into Summer event on February 28th. Is happy to join the board and looks forward to the hard work.

B. Kevin: Said Darlene did a great job organizing the Coloring and Cocoa program and congratulated Ed on Ultimate Warrior; said kudos to Ashley for the international story time programs, and is excited about the Wi-Fi hotspots. Also excited to have the library as a district polling location, and will see everyone at the post-holiday party.

C. Monique: Seconded Kevin's statements and is excited about the Artist in You project.

D. Judeen: Excited about Ferndale Community Radio possibility.

E. Adrienne: Agreed with everything already stated, as did Amanda.

21. Closed Session – Director Review:

Motion: Go into closed session for the purpose of personnel issues. (Herzig/second Yezbick); Roll call vote: Hanlin- yes, Herzig- yes, Yezbick- yes, Bartos- yes, Gilmore-yes. Closed session entered at 8:53 pm.

The Board engaged in general discussion regarding Jessica Keyser's employee evaluation.

_General discussion ensued about various personnel issues with no resulting motion or resolution.

Motion: Adjourn closed session at 10:00pm. (Herzig/Gilmore second); passed unanimously.

Motion: Approve the Director's evaluation as discussed. (Gilmore/Herzig second); passed unanimously.

22. Adjourn:

Motion: Adjourn the Board meeting at 10:05pm. (Herzig/Gilmore second); passed unanimously.