



APPROVED MINUTES – November 19, 2015

1. Call to order: Meeting called to order by Judeen Bartos at 7:01 pm.

Motion: Appoint Monique to be the secretary in the absence of Frank. (Yezbick/second Dengate); passed unanimously.

2. Roll call: Monique Herzig, Adam Steinman, Patrick Dengate, Judeen Bartos, Kevin Yezbick, Adrienne Gilmore. Frank Castronova absent with notice. Director Jessica Keyser also in attendance.

3. Approval of agenda: Director requests addition of presentation by City Clerk to the agenda at 10a

Motion: Approve the agenda as amended. (Gilmore/second Dengate); passed unanimously.

4. Minutes: Approve October 15, 2015 regular meeting proposed minutes:

Motion: Approve October 15, 2015 regular meeting proposed minutes as presented. (Dengate /second Steinman); passed unanimously.

5. Public comments: None.

6. Director's report: (See att.) Jessica commented on recently participating in a small business symposium hosted by the Ferndale Small Business Council. Youth librarian is working on a universal library card application for all students in the district for use at Ferndale and sister libraries. Also, employee reports from MLA conference have been uploaded to the Google drive for all to read.

7. T-Mobile hot spot lending trial: Discussion includes outlining policy, budget neutral proposal, fine schedule.

Motion: Approve mobile hot-spot lending policy as presented. (Dengate/second Yezbick) motion passes

8. DVD fine adjustment discussion: substantial budget considerations, need to gather more data and will consider adjustments as part of budget review. No action by the board at this time.

9. Retirement Account Transfer Resolutions: Update from Director

10. Correspondence: Resignation letter of Pat Dengate entered into the historical record for the library / attached.

10a. Presentation by City Clerk for consideration of Library a polling place for 2016 elections.

Discussion includes need to secure new polling places, potential numbers of people and logistics / impact on patrons and staff.

Motion: Approve proposal to provide community rooms at the library as a polling place beginning 2016. (Steinman/ second Gilmore) motion passes.

Board member replacement: Community representative on the Building & Finance Committee, Amanda Hanlin is willing to entertain trustee appointment. Amanda has provided a letter of intent to serve and a copy of CV. Director will communicate with Council and Mayors offices.

Motion: To recommend Ferndale City Council appoint Amanda Hanlin to FADL Board of Trustees.

(Dengate / second Steinman) motion passes.

12. Board Retreat: For the purpose of getting a plan for the upcoming millage. Sunday, November 15th, from 9am-1pm. Resources have been added to Google Drive. Agenda attached.

11. Committee reports:

A. Art & Exhibitions: No written report. All files uploaded to the Google Drive for continuity.

Also, construction and flood photos into historical archive on Google Drive.

B. Finance & Building: No written report. Expediting control of payroll. Current agent filed payroll under the wrong EIN.

C. Communications: The committee wants to make sure that city council meetings and other such meetings are attended by a board member / ongoing.

D. Friends of the FPL: Friends approached re: supplying books via donations to the Little Libraries. Fundraiser planned in February featuring put-put golf.

E. Development and Fundraising: No formal report. Focus is on millage.

F. Personnel: Trustees requested to complete survey provided by A. Gilmore for Director's annual review.

12. Review action items:

A. Jessica will communicate with Mayor's office and City Council re: Trustee Appointment.

B. All: complete Director's review survey.

13. Announcements/comments from board members:

A. Judeen: Thank you to Pat Dengate for years of service; working on send-off event

B. Pat: Serving the library has been a satisfying experience with rewarding accomplishments. Thank you to current board for service.

C. Adam: Excited to start his committee work.

D. Monique: Thanked Pat for his service.

E. Adrienne: Thank you to Pat.

F. Kevin: Mirrors praise for Pat and his service to the library. Shares experience with recent Book Party hosted (18 people attended). Also, The Emory rolled out a big spread -practically a whole meal.

14. Adjourn:

Motion: Adjourn the meeting at 8:44 pm. (Gilmore/second Yezbick); passed unanimously.