

DIRECTOR
Jessica Keyser
BOARD
Judeen Bartos
Frank Castronova
Patrick Dengate
Adrienne Gilmore
Monique Herzig
Kevin Yezbick



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222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

MINUTES OF BOARD MEETING

March 19, 2015

1. Call to order: Meeting called to order by president Judeen Bartos at 7:01 pm.
2. Roll call: Judeen Bartos, Frank Castronova, Patrick Dengate, Adrienne Gilmore, Adam Steinman, Kevin Yezbick. Recording Secretary Kerrie Patterson and Director Jessica Keyser also present. Monique Herzig arrived at 7:05.
3. Approval of agenda:
Motion: Approve the agenda as presented. (Castronova/second Dengate); passed unanimously.
4. Minutes: Approve February 19, 2015 regular meeting proposed minutes:
Motion: Approve February 19, 2015 regular meeting proposed minutes as presented.
(Dengate/second Yezbick); passed unanimously.
5. Build Institute discussion: Councilwoman Melanie Piana gave an overview of the Build Institute and discussed their upcoming eight week program geared towards budding entrepreneurs that she hopes can take place in the library meeting rooms. A general discussion followed regarding details of the program along with policy implications for the library.
6. Public comments: None.
7. Director's report: (See att.) It was deemed worthwhile for the board to join the United for Libraries organization, which would require a fee of \$80. It offers educational resources specifically for trustees that can improve the effectiveness of the board. Judeen will register the board shortly.
8. Meeting Room Use Policy review: A discussion, including assistant director Ed Burns, occurred about existing meeting room policies and proposed changes. The Board felt that more information

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was needed before any decisions could be reached. Jessica will begin this process by asking directors of nearby libraries what their policies are on the director's list-serve group. Potential revisions will be taken up at next month's meeting.

9. Siemens Maintenance Agreement: The invoice is for an annual renewal of the Building Automation Service Agreement, totaling \$12,391. It was deemed worthwhile to renew since temperature issues in the building have improved since having this agreement, rather than working with two separate companies in order to spend slightly less, but had integration issues.

Motion: Approve the Siemens contract as presented. (Herzig/second Castronova); passed with six yea votes and one abstention.

10. Committee reports:

A. Art & Exhibitions: No report.

B. Building & Finance: Discussion of notes from the prior B&F meeting. Jessica has a \$500 quote for signage above the book store and is hoping the Friends will invest in the cost. A walkthrough will take place in the library shortly to point out any small building issues which can easily be fixed by the committee. A discussion of possibly reducing the amount of paper signs around the building occurred.

- Committee Member Nominee: Amanda Hanlin is highly recommended. She has already proved an asset at prior meetings and broadens the sphere of the committee.

Motion: Appoint Amanda Hanlin to a one-year term on the Building & Finance committee. (Herzig/second Gilmore); passed unanimously.

C. Communications: The upcoming Headlee renewal was discussed. There will be a State of the City address on April 9th.

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D. Friends of the FPL: Adam Steinman is no longer the chair to the Friends as he is now a board member. The Friends recently purchased a \$477 CD shelving unit for the library, as space for CDs has been tight. The possibility of vinyl lettering on the bookstore window was discussed, but the committee will need to meet first to determine the style and size, or if they'd rather have signage above the shelves in the bookstore itself that can be seen through the windows. Friends membership interest has also grown but they're still hoping for more members.

E. Fundraising and Development: (See att.) About \$3,400 has been raised so far from 33 people. Wetmore's auto shop has agreed to sponsor at the silver level, and will either sponsor the display case or the computer lab. There was discussion of keeping up with fundraising calls.

F. Personnel: No report.

11. Review action items:

A. Judeen will sign up the board for the United for Libraries group.

B. Jessica will send a query to director's list-serve about meeting room policies.

C. The board will review the current bylaws in regards to the meeting room policies, with an interest in flexibility.

12. Announcements/comments from board members:

A. The board welcomed Adam Steinman as the seventh member. General discussion showed that the board letterhead requires updating and that Adam will need to receive a library tour soon.

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B. Monique announced that there will be several performances of the play *The Wizard of Oz* at Ferndale High School, beginning this Saturday night and continuing next weekend, and that the tickets are inexpensive.

C. Adrienne wondered if there was a library wish list. It was concluded that there are two: one on Amazon so that anyone can purchase library materials that will get sent to FADL, and one hard copy in a binder that a patron can remove a page from and enclose a check. She also announced that she will be vigilant in making her fundraising phone calls.

D. Adam is happy to be a member of the board and is willing to take on any task.

E. Frank likes that Ferndale Reads broadens his horizons by offering dynamic programming free books that he normally wouldn't have interest in.

F. Kevin expressed interest in working with the Build Institute. He hopes that upcoming meeting room policy changes will offer a balance. He is also looking forward to seeing the Ferndale Reads improv group at Go Comedy!

13. Adjourn:

Motion: Adjourn the meeting at 9:13 pm. (Yezbick/second Steinman); passed unanimously.