

DIRECTOR
Jessica Keyser
BOARD of TRUSTEES
Patrick Dengate, *President*
Judeen Bartos, *Vice President*
Tiffani Gagné, *Secretary*
Frank Castronova
Adrienne Gilmore
Monique Herzig



Ferndale
PUBLIC LIBRARY

*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain, and empower.*

222 East Nine Mile Rd. Ferndale, MI 48220

MINUTES
Regular Board Meeting
November 20, 2014

1. Call to order: Meeting called to order by Patrick Dengate at 7:05 pm.
2. Roll call: Judeen Bartos, Frank Castronova, Monique Herzig, Patrick Dengate. Director Jessica Keyser and Recording Secretary Kerrie Patterson also present. Adrienne Gilmore and Tiffani Gagne absent with notice.
3. Approval of agenda:
Motion: Approve the agenda. (Judeen/second Frank); passed unanimously.
4. Minutes:
 - A. Approve Oct. 16, 2014 regular meeting proposed minutes.
Motion: Approve Oct. 16, 2014 regular meeting proposed minutes. (Frank/second Judeen); passed unanimously.
 - B. Approve Oct. 16, 2014 closed session minutes.
Motion: Approve Oct. 16, 2014 closed session minutes. (Judeen/second Monique); passed unanimously.
 - C. Approve Oct. 22, 2014 special meeting proposed minutes.
Motion: Approve Oct. 22, 2014 special meeting proposed minutes. (Judeen/second Frank); passed unanimously.
 - D. Approve Oct. 22, 2014 closed session minutes with typo corrected.
Motion: Approve Oct. 22, 2014 closed session minutes as amended. (Monique/second Judeen); passed unanimously.
5. Public comments: None.
6. Director's report: (See att.) Discussion of teen behavior; it has improved since last school year, as the library staff is increasing their presence and with occasional teen programming, such as Teen Open Mic and video gaming in the community room.
7. Committee reports:
 - A. Art & Exhibitions: (See att.) Discussion of working with donor group (The 'Mingos').
 - Art donation: Discussion of placement occurred.**Motion: The library board accepts the donation of the Sandy Rice work titled "Thicket," and authorizes the director or Art & Exhibitions Committee chairman to sign a Donation Agreement with the donors. The board agrees to place a small plaque with the work which includes the name(s) of the donors. The committee is authorized to make final decisions**

regarding the placement of the art, plaque, and the contents of the plaque. (Frank/second Monique); passed unanimously.

B. Building & Finance: HVAC currently not working properly. The atrium and children's areas are currently too cold. Two workers from Siemens have checked it and have concerns. The regular inspector will investigate on 11/21/14.

C. District Library: Kevin Yezbick is willing to be the 7th interim board member and sent his resumé and cover letter to Mayor Coulter. The current board is expected to be re-appointed and this will occur on December 15th at 7:00 pm.

- State approval: Pending. Not officially notified yet.
- Anne Seurnck's bills: Originally, the board stipulated that legal costs for the district library agreement shall not exceed \$5,000. The second bill from Foster Swift put us \$1,422.00 over that limit. Anne's hard work and the tight deadline was noted and justified the added costs.

Motion: Authorize Jessica to pay the bill from Foster Swift, dated November 5th, in the amount of \$4,693. (Judeen/second Monique); passed unanimously.

D. Friends of the FPL: The volunteer bash at the WAB on 11/12/14 was well attended. At the monthly meeting, Head Youth Librarian Ashley Lehman made a presentation to the Friends, which included a detailed shopping list, asking they support the creation of an early childhood learning area within the youth area. The Friends donated a little over \$1,000 for this effort.

E. Fundraising and Development: (See att.) Discussion of report. Plaques for the donor wall will be ordered and installed soon.

F. Personnel: Relative to Director Keyser's annual review, a *Survey Monkey* link for staff feedback will come soon, with the due date for responses of December 8th. Adrienne or Judeen will send a template for Jessica's feedback to the board. The board's feedback and Jessica's self-assessment will be due that same date.

8. A Library open house to help explain the district library change, as well as a possible LEED plaque dedication, was discussed. Further planning for a date and format is needed.

Monique left the meeting at 8:08 PM.

9. After a brief review of action items, the meeting was adjourned by the chairman due to the lack of a quorum at 8:15 PM.