

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Meghan Evoy
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

March 18, 2021 - 6:30 PM

Virtual Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:31 pm.
2. Roll call: Judeen Bartos, Meghan Evoy, Kelly Farrah, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Everyone attended virtually from Ferndale, MI. Adrienne Fazzolara absent with notice.
3. Approval of agenda: Edited a numbering error which was noticed after approval.
Motion: Approve the agenda. (Hanlin/second Farrah); Bartos-Yes, Evoy-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.
4. Public comment: None.
5. Minutes: Approve February 18, 2021 regular meeting proposed minutes: (See att.)
Motion: Approve February 18, 2021 regular meeting proposed minutes as presented. (Yezbick/second Farrah); Bartos-Yes, Evoy-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.
6. Director's report: (See att.) The new website has been turned over to EBSCO for finalization. Lighting has been installed and has definitely brightened things up. New door counters arrived and will be installed soon. There has been good attendance for virtual adult programming.
7. Library Reopening Plan Update - Stage 4: (See att.) Tentative plan to re-open with Stage 4 restrictions some time in April. Curbside pickup will continue as is with 7 day service. Grab and go service with limited weekday hours will be available during Stage 4. Study rooms and the computer lab will be closed, as well as the magazine room and the community room, which currently houses curbside pickup staging. The play area in the youth area will not be open. Book Store will also not be open initially.
8. Library Furniture Replacement Proposal: (See att.) Marr requested a budget from the Board to replace chairs and some tables with more socially distance friendly selections. The current furniture is eleven years old and in addition to showing wear and tear, was selected for its communal aspect. Marr displayed examples of selections. The proposed items have easy to clean coverings with electrical outlets built in and are meant to house single users.
Motion: Approve a budget for replacement furniture up to \$75,000. (Yezbick/second Hooper); Bartos-Yes, Evoy-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.
9. FY 2022 Budget Process: (See att.) Marr discussed upcoming budget process and asked the board to notify her of any proposed requests for expenditures. She will present a preliminary budget at the April meeting.
10. Acceptance of expenditures and finance reports for the month of February: (See att.)
Motion: Accept the expenditures and finance reports for the month of February. (Hanlin/second Evoy); Bartos-Yes, Evoy-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.

11. Consideration of the Detroit Institute of Arts (DIA) 2021 Inside | Out Program: (See att.) Marr discussed the Inside-Out art program and will meet with the planners before artwork is installed.

12. Committee reports:

A. Art & Exhibitions: (See att.) Verbal discussion of written report.

B. Friends of the FPL: Still taking cookbook submissions. They are excited about the youth area update; but they never got to celebrate the bookstore renovation prior to Covid, so they would like to do that in the future when it's possible.

C. Equity, Diversity and Inclusion: Hanlin shared upcoming plans for the committee, including webinar training for the board and desired long-term training for later in the year.

D. Finance: (See att.) No report.

E. Personnel: No report.

F. Schools – open: Head of Youth services Jordan Wright says 5th grade Battle of the Books will be tentatively happening April 14th, outdoors. He's working with the FUEL principal and will have more information soon. Wright will switch to Wednesday early release days for book checkout from Fridays. Librarian Jasmine Parker's Pizza and Politics wrapped and will be back next fall, while Read Woke will continue until May. The schools and library are working together on a virtual author talk with Brandy Colbert on April 29th at 4pm. She is an author of color, who won the Stonewall Award for Children's Lit in 2018. Wright will be doing a reading month pop-up event at the lower elementary school and signing kids up for cards this Friday.

13. Committee membership appointments as needed: None.

14. Review action items:

A. Marr will begin removing old furniture and replacing it with Library Design Associates.

B. Marr will bring a draft budget and the new account codes to the April meeting.

C. Board members should bring any budget requests they have to Marr within the next two weeks.

D. Marr will coordinate with the DDA about the Inside Out art installation.

E. Hanlin will present candidates for the EDI committee in April.

15. Announcements/comments from board members:

A. Yezbick wondered about the social districts. Marr said they were approved by the DDA, and April 15th is the scheduled start date. He wondered about the seed library as well. Marr shared that the seeds were picked up for distribution last spring and a re-launching of the program may have to wait until Spring 2022 given pandemic restrictions.

B. Hooper wondered about the soft opening for the board. There is no date yet. It will be approximately a week before the library reopens to the public.

C. Evoy is happy with the February statistics and appreciates the library's services. She would love to have her family participate in the soft opening.

D. Bartos thanked Assistant Director Darlene Hellenberg for taking on the record sorting project.

16. Adjourn:

Motion: Adjourn the meeting at 7:36 pm. (Evoy/second Farrah); Bartos-Yes, Evoy-Yes, Farrah-Yes, Hanlin-Yes, Hooper-Yes, Yezbick-Yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)