

DIRECTOR  
Jenny Marr  
  
BOARD OF DIRECTORS  
Judeen Bartos  
Kelly Farrah  
Adrienne Fazzolara  
Amanda Hanlin  
Daniel Hooper  
Beau Perry  
Kevin Yezbick



*Strengthening the community by  
providing access to materials  
and services that inform, enrich,  
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220  
248-546-2504 ferndalepubliclibrary.org

## Library Board Meeting (Virtual)

### Proposed Minutes

September 17, 2020 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Amanda Hanlin, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Adrienne Fazzolara absent with notice.
3. Approval of agenda:  
**Motion: Approve the agenda as presented.** (Farrah/second Hanlin). Yezbick-yes, Hooper-yes, Hanlin-yes, Farrah-yes, Bartos-yes.
4. Public comment: None.
5. Minutes: Approve August 20, 2020 regular meeting proposed minutes:  
**Motion: Approve August 20, 2020 regular meeting proposed minutes.** (Yezbick/second Hooper). Yezbick-yes, Hooper-yes, Hanlin-yes, Farrah-yes, Bartos-yes.
6. Director's report: (See att.) Virtual programming will increase in September and October. Homebound delivery is now an option. Ferndale, along with 16 other libraries in TLN, now lends out new materials to other libraries. It has increased overall circulation and helps fill holds faster. RBDigital was purchased by OverDrive. September 24 is the migration date. Digital checkouts are 50% of total checkouts now, up from a more typical 10%.
7. Copier Discussion: Lease is up at the end of the calendar year. 2 copiers (one public and one staff) and 2 printers (public) need replacing. Marr is soliciting quotes and suggested that she review the bids and make a decision with the Finance Committee. The board concurred, as long as the contract does not exceed the current budget of \$18,000 per year.
8. Equity, Diversity and Inclusion Workgroup – Update: Board reviewed and approved committee description language. Staff member Jeff Milosevich and board members Hanlin and Fazzolara have been accumulating resources. Need to recruit committee members. Board chair and second will be needed.  
**Motion: Approve the Equity, Diversity and Inclusion committee as a new board committee.** (Hanlin/second Hooper). Bartos-yes, Farrah-yes, Hanlin-yes, Hooper-yes, Yezbick-yes.
9. Director Evaluation: Personnel committee is still processing and will have a report for the board prior to the next meeting.
10. Acceptance of expenditures and finance reports for the month of August: Marr is expecting a tax distribution tomorrow. Penal fines dipped due to fewer traffic tickets issued during the shutdown. Marr settled an ongoing issue with the IRS.  
**Motion: Accept the expenditures and finance reports for the month of August.** (Yezbick/second Farrah). Bartos-yes, Farrah-yes, Hooper-yes, Hanlin-yes, Yezbick-yes.

**11. Board vacancy discussion:** Beau Perry has moved out of Ferndale and gave notice this week that he is resigning from the Board. His term would have ended December 31, 2022. The person who is appointed would be filling the rest of that term. Marr and Bartos will work on press release and updating application process and documents.

**12. Committee reports:**

**A. Art & Exhibitions:** No report. Joseph Ferraro's insect photos are up, and the virtual exhibition is on Youtube. A "meet the artist" Zoom program is on October 7. Hooper credited staff member Jeff Milosevich for getting artists booked.

**B. Friends of the FPL:** Meeting virtually. They have lots of praise for the library book giveaway and curbside service. Member appreciation event for October is in the works, which will coincide with the national week for Friends membership sign up. The cookbook is moving along. Laurinda Ross is no longer the treasurer. A transition plan exists to find a new one.

**C. Finance:** No report.

**D. Personnel:** No report.

**E. Schools:** No report. Students are still getting acclimated to virtual learning. Schools like that the library offers Tutor.com and online student card sign-up. Might do some pop-up programming at schools.

**13. Review action items:**

**A.** Marr will continue to get copier quotes and bring them to the finance committee.

**B.** Board members should think about joining the EDI Committee, and recommending it to potential candidates.

**C.** The Personnel Committee will finalize Marr's review.

**D.** Bartos and Marr will develop press release and update materials to notify public of the board vacancy.

**F.** Bylaw change regarding public comment needs editing/lawyer review.

**G.** New website should be available soon for the board to review on a test server.

**14. Announcements/comments from board members:**

**A.** Yezbick mentioned that the website has outdated information on committee pages, which need to be updated along with board member bios.

**B.** Farrah wishes Perry well in Madison Heights. Appreciates how the library is providing services during the pandemic. She gets compliments about the library all the time.

**C.** Bartos applauded everyone on staff and the board for doing a good job and staying positive.

**D.** Hooper seconded the above.

**15. Adjourn:**

**Motion: Adjourn the meeting at 7:35 pm.** (Farrah/second Hanlin). Yezbick-yes, Hanlin-yes, Hooper-yes, Farrah-yes, Bartos-yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)