

DIRECTOR
Jenny Marr

BOARD OF DIRECTORS
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara
Amanda Hanlin
Daniel Hooper
Beau Perry
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

August 20, 2020 - 6:30 PM

Virtual Meeting

1. Call to order:

Meeting called to order by Judeen Bartos at 6:32 pm.

2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Fazzolara, Daniel Hooper, Kevin Yezbick. Director Jenny Marr and Recording Secretary Kerrie Patterson also present. Amanda Hanlin and Beau Perry absent with notice.

3. Approval of agenda:

Motion: Approve the agenda. (Farrah/second Yezbick); Yezbick-Yes, Hooper-Yes, Fazzolara-Yes, Farrah-Yes, Bartos-Yes.

4. Public comment: None.

5. Minutes: July 16, 2020 regular meeting proposed minutes:

Motion: Approve July 16, 2020 regular meeting proposed minutes. (Farrah/second Hooper); Bartos-Yes, Farrah-Yes, Fazzolara-Yes, Hooper-Yes, Yezbick-Yes.

6. Director's report: (See att.) There were 1,365 recorded curbside pickups in July. The new International collection is now available to patrons. Video games are coming soon. The library recently subscribed to the Tutor.com database, which has live tutors available at no cost to Ferndale cardholders, as well as 24-hour resources. It will launch September 1st. MLA conference is virtual this year.

7. Equity, Diversity and Inclusion Workgroup – Update: Still working on creating the committee description and mission. Staff member Jeff Milosevich is sending information to the group. The group is using examples from other groups around the country and researching.

8. Financial Auditor discussion: Marr recommends contracting with the same auditing firm due to potential challenges due to the pandemic. They are familiar with our processes, and as it may need to be completed virtually, the familiarity may help. Consensus was expressed by the board in favor of utilizing the same auditing firm this year.

9. Capital Projects: Marr is going to explore several capitol projects for this year. With the building closed right now, it may be worthwhile to plan and quote projects that could be done during this down time that in normal times may have been done next fiscal year. She will get projects bid, planned and shelf ready so they can quickly be completed when able. She outlined several projects discussed with the finance committee: the library needs a new humidifier, half-walls for the staff area to prevent patrons from cutting through, display shelves for video games, new carpet in the youth area which also

needs reconfiguration for social distancing requirements. Wifi also needs to be upgraded, and will be covered by grant money. Security cameras and lighting are also on the list.

10. Bylaw change proposal – public comment language: (See att.)

Motion: **Change the bylaws to reflect the edits to the public comments section.** (Yezbick/second Hooper); Yezbick-Yes, Hooper-Yes, Fazzolara-Yes, Farrah-Yes, Bartos-Yes.

11. Acceptance of expenditures and finance reports for the month of July: This is the first month of the new fiscal year and some tax revenue has been received.

Motion: **Accept the expenditures and finance reports for the month of July.** (Farrah/second Yezbick); Bartos-Yes, Farrah-Yes, Fazzolara-Yes, Hooper-Yes, Yezbick-Yes.

12. Committee reports:

A. Art & Exhibitions: (See att.) Virtual exhibition. If it goes well, there may be more.

B. Friends of the FPL: No report. Still meeting regularly virtually.

C. Finance: (See att.) Most updates mentioned in Capital Projects (9). New website is coming soon. Relevant staff will be virtually meeting with a representative from Ebsco with technical questions soon.

D. Personnel: Steps 1 and 2 of policy for director review are complete. Fazzolara received the board's feedback today. Staff survey will go out soon. Next board meeting should be step 3-preliminary report.

E. Schools: Librarian Jordan Wright and Marr have a meeting with Superintendent Dr. Bazzi Tuesday afternoon. Mobile library card apps have been advertised to the schools. The library will promote Tutor.com, and do what it can to help with virtual learning. Wright has had teachers reach out to him already with suggestions.

13. Review action items:

A. Board members should tell Marr if they're interested in the virtual MLA conference.

B. Board members should check out their bios on the website to make sure they're up to date, and send changes to Marr.

14. Announcements/comments from board members:

A. Yezbick wondered if Hooper would record the Zoom meetings for art on Youtube, in case he couldn't attend the virtual meeting live. Hooper plans to.

B. Bartos wanted to compliment the curbside pickup. Said it was awesome and very fast.

15. Adjourn:

Motion: **Adjourn the meeting at 7:12 pm.** (Hooper/second Farrah); Yezbick-Yes, Hooper-Yes, Fazzolara-Yes, Farrah-Yes, Bartos-Yes.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Area District Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)