

DIRECTOR
Jenny Marr
BOARD OF TRUSTEES
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara-Gilmore
Amanda Hanlin
Mary Riegler
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting

Approved Minutes

June 15, 2017 - 6:30 PM

Regular Meeting

1. Call to order: Meeting called to order by Judeen Bartos at 6:30 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Gilmore, Kevin Yezbick. Director Jenny Marr, Librarian Darlene Hellenberg, and Recording Secretary Kerrie Patterson also present. Amanda Hanlin arrived at 6:31 pm. Mary Riegler was absent.
3. Approval of agenda: Marr requested agenda items be added regarding access to the library's Comerica account (7-A) and have the authority to sign checks on behalf of the library (7-B).

Motion: Approve the agenda as amended. (Yezbick/second Farrah); passed unanimously.

4. Minutes: Approve May 18, 2017 regular meeting proposed minutes:

Motion: Approve May 18, 2017 regular meeting proposed minutes. (Hanlin/second Yezbick); passed unanimously.

5. Interview – Board candidate Daniel Hooper: Interviewee for board position vacated with the resignation of Richard Consul, term ending calendar year 2018.

Motion: The Ferndale Area District Library will extend an invitation to Daniel Hooper to fill the vacant FADL Board of Directors seat. This is an appointed position to be filled for the remainder of a two-year term set to expire on December 31, 2018. (Gilmore/second Yezbick); passed unanimously.

6. Public comments: None.

7. Director's report: (See att.) Marr mentioned that Hellenberg is doing a great job getting her acquainted. Marr also announced that employees Ed Burns and Darlene Hellenberg have asked to switch positions, with Hellenberg taking the position of Assistant Director and Burns becoming the head of Adult Services.

A. Approve Marr's access to Comerica Bank statements and account.

Motion: Appoint Jenny Marr as administrator for the FADL bank account. (Gilmore/second Farrah); passed unanimously.

B. Resolution was signed to legally allow the above, and to add Marr as a signatory on the same account. (See att.)

8. Approval of Amended FY2017 Budget: (See att.) Marr and Hellenberg presented and discussed the amended budget. In addition, the library will resubmit the L-4029 form after receiving feedback from the county and city. Millage request did not change – however there was an error in how the figure was presented. Form will be resubmitted by Monday.

Motion: Approve the amended budget FY2017. (Hanlin/second Farrah); passed unanimously.

9. Temporary liquor license: Resolution signed (see att.) The Mad Hatter Tea Party needed to be rescheduled due to a conflicting city event. This required new paperwork to cover the liquor license for the new date. Chief Collins must be informed of the date change. Bartos presented a document that was pre-made for temporary liquor license needs in the future.

Motion: Approve the application for the special liquor license. (See attached) (Farrah/second Yezbick); passed unanimously.

10. Committee reports:

- A. Art & Exhibitions: Brian Rozman’s photography exhibit was installed last Sunday. Reception is June 28 from 6-8pm. The committee wants pieces in the library’s permanent collection to have labels, as well as signage for ceramic piece on the outside wall.
- B. Building: Hanlin still working on building inventory checklist. Marr met with DPW to city services pertaining to the library.
- C. Communications: No report. Marr shared that she attended the June 12th city council meeting and introduced herself to the council and mayor. She intends to attend future meetings as well.
- D. Friends of the FFL: Friends voted to fund music for the aforementioned art reception. Mad Hatter Tea Party was rescheduled due to a conflict with another outdoor city event. The sponsors all agreed to the date change. The Friends are having a good year so far with funding, and Ed Burns is making a lot of Amazon sales.
- E. Finance: No report; covered earlier with budget.
- F. Personnel: New director Jenny Marr began on June 5.
- G. Schools: No report.

11. Appointment of committee members (if needed): Not needed.

12. Review action items:

- A. Gilmore will extend an invitation to Daniel Hooper to join the library board.
- B. Hellenberg and Marr will inform Chief Collins about the Tea Party date change; they’ll resubmit new paperwork and make sure they’re on the agenda for the next city council meeting.
- C. Hanlin, Marr, and Hellenberg will do a building walkthrough.

13. Announcements/comments from board members:

- A. Gilmore: Welcomed Marr, thanked her for her great reports and emails, and hopes she’s enjoying her new job and community.
- B. Farrah: Welcomed Marr and thanked all for putting up with the liquor license issues.
- C. Yezbick: Welcomed Marr, and announced that he and board member Mary Riegle work in the same building.
- D. Hanlin: Welcomed Marr, is excited she is here and will help with transition in the best way possible.
- E. Bartos: Welcomed Marr and thanked Hellenberg for her service as interim director.

14. Adjourn:

Motion: Adjourn the meeting at 8:08 pm. (Yezbick/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Public Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)