

DIRECTOR
Jenny Marr
BOARD OF TRUSTEES
Judeen Bartos
Kelly Farrah
Adrienne Fazzolara-Gilmore
Amanda Hanlin
Mary Riegler
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

Library Board Meeting APPROVED MINUTES July 20, 2017 - 6:30 PM

1. Call to order: Meeting called to order by Judeen Bartos at 6:33 pm.
2. Roll call: Judeen Bartos, Kelly Farrah, Adrienne Gilmore, Amanda Hanlin, Mary Riegler, Kevin Yezbick, Daniel Hooper. Director Jenny Marr and Recording Secretary Kerrie Patterson also present.
3. Approval of agenda: Add line item under Director's Report (8A) for personnel discussion.
Motion: Approve the agenda as amended. (Yezbick/second Hanlin); passed unanimously.
4. Minutes: Approve June 15, 2017 regular meeting proposed minutes:
Motion: Approve June 15, 2017 regular meeting proposed minutes. (Yezbick/second Hanlin); passed with majority. Hooper abstained.
5. Minutes: Approve July 10, 2017 special meeting proposed minutes.
Motion: Approve July 10, 2017 special meeting proposed minutes. (Riegler/second Yezbick); passed with majority. Hooper abstained.
6. Minutes: Approve July 10, 2017 special meeting proposed minutes – closed session:
Motion: Approve July 10, 2017 special meeting proposed minutes – closed session. (Gilmore/second Yezbick); passed with majority. Hooper abstained.
7. Public comments: None.
8. Director's report: (See att.) Marr reviewed details of Director's Report, adding she is doing a backup of shared folders before Abraham and Gaffney changeover. Marr also mentioned attending the chamber lunch last week and met the new chamber administrator, as well as others.
 - A. Personnel discussion took place.
9. FY2018 Proposed Budget Amendment: (See att.) Many account names and designations don't quite make sense. Marr wishes to separate the processing materials required for putting items out on the shelf out of operating expenses and into its own category (Materials Processing Supplies). Envisionware's annual maintenance contract was in the wrong spot, skewing the Operating Expenses total as well. Marr is also wondering what the "bad debt" line is, as it is new this year, and a very specific amount.

Motion: Approve the proposed budget amendment as proposed. (Gilmore/second Hanlin); passed unanimously.

10. Committee reports:

A. Art & Exhibitions: Reception for Brian Rozman went well. Hooper attended in Yezbick's place and noted that it was well-attended, and that The High Strung provided good live music. Rozman's art is now off the walls. Laura Finlay will be the next exhibition, with collage art. A DJ will play at her reception, which is on August 3 at 6 pm. Assistant Director Darlene Hellenberg would like the donated art piece in the director's office to be hung behind Marr's desk so reference staff can see it from their desk, but the board already had a plan for it.

B. Building: No report. Hellenberg and Marr did a building walkthrough. Marr will add her notes to the spreadsheet before sending to Hanlin.

C. Communications: No report.

D. Friends of the FPL: Pig and Whiskey made the Friends \$1,697.60 in tips. They hosted Sam Adams, Truly, and Boulevard tents. The director reception is coming up on August 29. Judeen will provide welcoming remarks. Cake, flowers, and punch using a recipe from former employee Pat Lind will also be provided. The liquor license for the tea party on August 26 was approved.

E. Finance: No report. Need to meet soon.

F. Personnel: Mostly covered in 8A. Interviewing of circulation candidates in progress. Further discussion about payroll and personnel issues and how Sunday hours will affect scheduling. The personnel committee will meet with Marr in the next week to discuss.

G. Schools: Marr and Bartos will schedule a meeting with the new superintendent, Dania Bazzi.

11. Appointment of committee members (if needed): Not needed.

12. Review action items:

A. Marr will get a name badge and parking pass for Hooper.

B. Marr will get the board MLA memberships.

C. Marr will contact former director Jessica Keyser and former board member Monique Herzig about budget line item questions.

D. Marr will finish her building notes and will send the spreadsheet to Hanlin.

13. Announcements/comments from board members:

A. Everyone welcomed Daniel Hooper.

B. Riegle noted that she's friends with Hooper's brother and sister-in-law.

C. Hanlin noted that she recently used the library's meeting rooms on a Friday and enjoyed how busy the building was, and that it seemed Fridays were doing well.

D. Hooper thanked the rest of the board for the opportunity to join, and is excited.

E. Gilmore enjoys the library's Instagram account and urges everyone to follow it and tell their friends about it.

F. Yezbick likes how the Instagram is a great peek into library activities during the day. Offered Hooper a chance to help with the new art installation this Sunday.

G. Bartos thanked the board for their thoughtful input earlier and thanked Pig and Whiskey volunteers.

14. Adjourn:

Motion: Adjourn the meeting at 8:27 pm. (Gilmore/second Farrah); passed unanimously.

Proposed minutes of this meeting will be available for public inspection at the Ferndale Public Library, located at 222 East Nine Mile Road, Ferndale, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)