

Ferndale

AREA DISTRICT LIBRARY



1. Call to order: Meeting called to order by Judeen Bartos at 6:44 pm.
2. Roll call: Judeen Bartos, Kevin Yezbick, Monique Herzig, Amanda Hanlin. Director Jessica Keyser, Head of Reference Darlene Hellenberg, and Recording Secretary Kerrie Patterson also present. Adam Steinman, Kelly Farrah, and Adrienne Gilmore absent with notice.
3. Approval of agenda:
Motion: Approve the agenda as presented. (Herzig/second Hanlin); passed unanimously.
4. Minutes: Approve June 16, 2016 regular and June 22, 2016 special meeting proposed minutes:
Motion: Approve the June 16, 2016 regular meeting minutes. (Herzig/second Hanlin); passed unanimously.
Motion: Approve the June 22, 2016 special meeting minutes. (Hanlin/second Yezbick); passed unanimously.
5. Regional Transit plan presentation – Kajal Ravani: Ravani represented the group “A Coalition for Transit” (ACT) and presented a map of new routes that would be added if this plan were to pass. If approved by voters, the plan would take about 5 years to complete.
6. Public comments: None.
7. Bank Account Administration – Resolution: (See att.) Due to Jessica’s departure, interim director Darlene Hellenberg was granted access to the library’s bank account so that transactions can proceed as normal. Kevin Yezbick, as Treasurer, continues to have authority as well.
Motion: Approve the resolution. (Hanlin/second Yezbick); passed unanimously.
8. Unemployment insurance update: The library was charged a penalty of about \$800 since wages were reported incorrectly in 2015, and the City of Ferndale filed paperwork late on the library’s behalf. The penalty has been removed.
9. Accounting Services – Letter of engagement: (See att.) The library will continue with Abraham and Gaffney’s services as they’ve been satisfactory.
Motion: Approve the letter of engagement from Abraham and Gaffney as presented. (Herzig/second Yezbick); passed unanimously.
10. Director’s report: (See att.) Brief discussion of written report.

11. Reception for Jessica: Will take place in the library on Sunday, August 7th, from 10 am to noon.

Potential sources of refreshments discussed. Monique will create a Facebook page for the event, and senior citizen groups will be informed directly.

12. New Director Search discussion: Search will begin around September, when Adrienne is back from vacation. The process should be started before the November election. Kevin wished to put the call out early so that there are enough applicants.

13. Millage Campaign:

- Committee Updates: Yard signs are now available. Kevin will create a “yes vote” Facebook page, and will also create a Google form so people who want signs can fill that out. Ed will help distribute the signs along with Kevin.
- August 2nd Activities: An election night party will most likely be held at the Loving Touch. Screens will be out so that the results can be viewed in real time.

14. Schedule special meeting – August 4th at 6:30pm proposed: There was consensus not to have a special meeting on the 4th, as well as consensus not to try for the millage again this November if it doesn’t pass in August. May or August of next year is when the board will try again instead. If the millage does pass, the Building and Finance committee must meet to see how much of the fund balance can be used to re-open on Fridays before the new taxes are actually levied, beginning in July of 2017.

15. Committee reports:

A. Art & Exhibitions: Pig and Whiskey prevented art from being hung last Sunday. Linden took care of it the Monday after. Kevin has yet to look into the specifications for accepting art donations. August 4th is the reception for Detroit Photography.

B. Building & Finance: No report. Will meet after the election.

C. Communications: No report.

D. Friends of the FPL: (See att). The library earned nearly \$1500 from Pig and Whiskey, an increase of \$200 compared to last year.

E. Fundraising and Development: No report.

F. Personnel: Adrienne will begin the director search when she returns.

16. Review action items:

A. Monique will create a Facebook event for Jessica’s reception.

B. Kevin will create “Yes vote” Facebook page and a Google form for people to request campaign signs.

17. Announcements/comments from board members:

A. Monique: Thanked Darlene for stepping up to be interim director.

B. Judeen: Thanked everyone for all their hard work towards the millage and general commitment to the library, and thanked the staff as well.

18. Adjourn:

Motion: Adjourn the meeting at 8:22 pm. (Herzig/second Hanlin); passed unanimously.