

DIRECTOR
Jessica Keyser
BOARD OF TRUSTEES
Judeen Bartos
Frank Castronova
Patrick Dengate
Tiffani Gagné
Adrienne Gilmore
Monique Herzig
Kevin Yezbick



*Strengthening the community by
providing access to materials
and services that inform, enrich,
entertain and empower.*

222 East Nine Mile Rd., Ferndale, MI 48220
248-546-2504 ferndalepubliclibrary.org

MINUTES OF BOARD MEETING
January 15, 2015

1. Call to order: Meeting called to order by Patrick Dengate at 7:31 pm.
2. Roll call: Judeen Bartos, Pat Dengate, Frank Castronova, Adrienne Gilmore, Kevin Yezbick, Monique Herzig. Director Jessica Keyser and Recording Secretary Kerrie Patterson also present.
3. Approval of agenda:
Motion: Approve the agenda. (Castronova/second Bartos); passed unanimously.
4. Approve minutes from Dec. 18, 2014:
 - A. Regular meeting:
Motion: Approve December 18, 2014 regular meeting minutes. (Herzig/second Bartos); passed unanimously.
 - B. Closed session:
Motion: Approve December 18, 2014 closed session minutes. (Bartos/second Herzig); passed unanimously.
5. Call for public comment: None present.
6. Consider district library resolutions:
 - A. Adopt budget: (See att.)
 - B. Designate an official print publication: (See att.)
 - C. Adopt Bylaws and Code of Ethics: (See att.)
 - D. Adopt existing library policies: (See att.)
 - E. Establish 2015 meeting schedule: (See att.)
7. Election of new officers:
 - A. Treasurer: Currently assigned to director, but can be revisited.
Motion: Assign the treasurer duties to the library director. (Gilmore/second Bartos); passed unanimously.
 - B. Secretary: Judeen Bartos nominated Frank Castronova; Monique Herzig seconded. (Roll call vote: Bartos - yes, Herzig - yes, Dengate - yes, Castronova - yes, Gilmore - yes, Yezbick - yes).

C. Vice President: Patrick Dengate nominated Monique Herzig; Kevin Yezbick seconded. (Roll call vote: Bartos -yes, Castronova - yes, Dengate - yes, Gilmore - yes, Herzig - yes, Yezbick - yes).

D. President: Monique Herzig nominated Judeen Bartos; Patrick Dengate seconded. (Roll call vote: Bartos - yes, Castronova - yes, Dengate - yes, Gilmore - yes, Herzig - yes, Yezbick - yes).

8. Consider revised Bylaws, Policies, etc: The proposed changes made by Frank Castronova and Patrick Dengate were discussed. Most changes are legally required for district libraries and are verbatim from the district library agreement. Certain areas will need to be re-numbered and re-formatted.

Motion: Approve the bylaws, policies and code of ethics with minor changes as noted. (Gilmore/second Dengate). Passed unanimously.

9. Director's report: (See att.) Discussed.

10. Committee reports: Last reports from the current structure.

A. Art & Exhibitions: No report.

B. Building & Finance: Discussed in the budget hearing.

C. Fundraising & Development: (See att.) It was also discussed that the board should welcome new businesses to Ferndale, and contact realtors to include information about the library and the Friends in the mailing packets that they send to new residents. The Friends themselves can also help with this.

D. Friends of the Library: Next month's meeting will be a luncheon at a local restaurant, rather than a traditional meeting at the traditional time. There is a new secretary, Kate Siebenaller, and a new membership chair, Janelle Rogers. It was later mentioned that the day and time of the normal meetings may change.

E. Personnel: Adrienne Gilmore and Judeen Bartos presented Jessica Keyser with her annual evaluation on January 8, 2015. Jessica had no questions, and thanked the board for their support and thoughtful comments.

11. Committee assignments for 2015: Patrick Dengate will remain the chair of the Arts & Exhibitions committee while seeking out new members, and Kevin Yezbick might join as a member later if able. Monique Herzig will remain chair of the Building & Finance committee, and Adrienne Gilmore will join as a member. They will encourage members of the community to join as well. Frank Castronova will continue to chair the Fundraising & Development committee, and Judeen Bartos will remain a member. Frank Castronova will also remain the chair and liaison to the Friends, and is seeking a back-up. Adrienne Gilmore will chair the Personnel committee, with Kevin Yezbick as a member. The new Communications committee will have Monique Herzig as the chair, with Patrick Dengate and Frank Castronova as members.

12. LEED plaque dedication: Patrick Dengate is planning the evening and will draft an invitation, which Judeen Bartos and Jessica Keyser will sign and send to local dignitaries, elected officials, and organizations.

13. Acceptance of Board Member Tiffani Gagné's resignation/discuss possible replacements: As an unelected board, the Ferndale City Council must fill this vacancy, and has 2 months to do so. Suggestions from the board are encouraged. If the vacancy is not filled in that time, the board can appoint someone.

Motion: Accept the resignation, dated January 10, 2015. (Yezbick/second Castronova); passed unanimously.

14. Call to Board Members:

A. Adrienne Gilmore welcomed everyone to their new positions.

B. Frank Castronova is excited about the shift and appreciates the appointment, as well as Pat Dengate's 2 years of service as president.

C. Pat Dengate said it was a pleasure to be of service, and has confidence in the new officers.

D. Monique Herzig thanked Pat Dengate for his service.

E. Judeen Bartos thanked Pat Dengate, as well as everyone else for their services.

15. Adjourn:

Motion: Adjourn the meeting at 9:26pm. (Dengate/second Herzig); passed unanimously.