



SEPTEMBER 18, 2014 MINUTES
FERNDALE PUBLIC LIBRARY BOARD MEETING
222 W. Nine Mile Rd., Ferndale, MI 48220

1. Call to order: Meeting called to order by Patrick Dengate at 7:00 pm.
2. Roll call: Frank Castronova, Pat Dengate, Monique Herzig, Tiffani Gagne. Director Jessica Keyser and Recording Secretary Kerrie Patterson also present. Adrienne Gilmore and Judeen Bartos absent with notice.
3. Approval of agenda:
Motion: Approve the agenda as presented. (Tiffani/second Frank); passed unanimously.
4. Minutes: Approve August 21, 2014 proposed minutes:
Motion: Approve August 21, 2014 proposed minutes as submitted by the secretary. (Frank/second Monique); passed unanimously.
5. Public comments: None.
6. Director's report: (See att.) The city finance department credited back to the library, health care costs which were erroneously removed from the library's account last fiscal year thus, only \$36,000 was used from the fund balance in FY 2014. Regarding the building, issues with the automatic doors and handicap buttons have been fixed. Heat pump 2 is still not operating, but the part needed has been ordered. It was discussed that the gray water pump still hasn't been removed. Jessica also mentioned the upcoming Halloween Spooktacular, which will have a Doctor Seuss theme, and that candy donations and volunteers are needed. It will be 6-8pm on Saturday, October 25th, right after the DDA's trick-or-treating event in the city. She also mentioned that librarian Darlene Hellenberg was selected to serve on the committee for the Great Michigan Reads to select next year's book. About \$1,200 was earned from the library's beer tent at DIY Fest. Monique praised the youth department for their hard work in having a presence at all Ferndale district schools and their curriculum nights. It was also noted that relations with the teens in the library has improved over last year due to staff efforts. The Teen Open Mic program gives them a structured area and time to be louder without disturbing other patrons.
7. Committee reports:
 - A. Art & Exhibitions: No report. The reception for Menagerie was well attended.

- B. Building & Finance: Covered in Jessica's report.
- C. District Library: A special board meeting has been called for September 23, 2014 at 7 p.m.
- D. Friends of the FPL: There will be a \$1/ bag of books sale in the community room Sept. 22 and 23. On Friday, September 26th, a benefit concert will be at the Loving Touch - doors open at 8 p.m. with a suggested \$5 donation as cover. Extra "Libraries Rock!" T-shirts have been ordered to sell at the event. The Herman Miller lecture will still occur on September 20th, but with a different speaker. Raffle tickets are selling for \$20 each. The week of October 19th is National Friends of the Library week, and the committee is exploring PR options. Frank also noted that the book store has made nearly \$2,000 since July. The Friends' board is in need of a secretary, membership chair and special events chair.
- E. Fundraising and Development: The committee is tasked with finding the next 50 businesses to solicit. The drafts of the year-end appeal and exploratory letter need to be edited as well.
- F. Personnel: No report.

8. Review action items:

- A. The F&D committee will meet before the next board meeting and have a list of the next 50 businesses to contact.

9. Announcements/comments from board members:

- A. Monique acknowledged Pat and Jessica's hard work and research toward creating a district library.
- B. Pat will see everyone at the special meeting on Tuesday, September 23rd.
- C. Tiffani was glad that this month's meeting occurred when it was nearly cancelled.

10. Adjourn:

Motion: Adjourn the meeting at 8:05 p.m. (Monique/second Frank); passed unanimously.