



JUNE 19 , 2014 MINUTES  
FERNDALÉ PUBLIC LIBRARY BOARD MEETING  
222 W. Nine Mile Rd., Ferndale, MI 48220

1. Call to order: Meeting called to order by Patrick Dengate at 7:02 pm.
2. Roll call: Judeen Bartos, Frank Castronova, Patrick Dengate, Monique Herzig, Tiffani Gagne. Director Jessica Keyser and Recording Secretary Kerrie Patterson also present. Adrienne Gilmore absent with notice.
3. Approval of agenda:  
**Motion: Approve the agenda.** (Judeen/second Frank); passed unanimously.
4. Minutes: Approve May 15, 2014 proposed minutes:  
**Motion: Approve May 15, 2014 proposed minutes.** (Judeen/second Tiffani); passed unanimously.
5. Public comments: No one present.
6. Director's report: (see att.) It was noted that the Repair & Maintenance expense line was over-budget due to several building issues this past fiscal year. Next fiscal year's budget for that line is higher to be more realistic.
7. Employee breaks: The director explained that full-time employees will have different schedules due to the Friday closure and new Saturday hours. In order to avoid an 11-hour workday (which would include a 1 hour unpaid break), it was proposed employees working a 10-hour shift take a paid 60-minute break.  
**Motion: Accept the employee meal/break period language amendment as presented.** (Frank/second Tiffani); passed unanimously.
8. Internet safety policy (CIPA compliance requirement): Language was borrowed from other libraries that are CIPA compliant. This language will be incorporated into bylaws/ website notifying the public of the filters.  
**Motion: Adopt the draft Ferndale Public Library internet safety policy language as presented to be added to library policy D as number 9.** (Judeen/second Monique); passed unanimously.
9. Formation of a district library: Pleasant Ridge has decided not to join with FPL in the formation of a district library at this time, but may still be interested in a contract with FPL over Huntington Woods when that expires. In the meantime, FPL can still form a

district with Ferndale Public Schools. Work still needs to be done exploring all of the options and benefits of forming a district library.

**Motion:** Form an ad-hoc district library committee, to consult with Attorney Anne Seuryneck regarding the drafting of a district library agreement. The committee will be comprised of trustees Bartos and Herzig and the library director, and the committee will bring recommendations back to the board at the July regular meeting. (Pat/second Monique); passed unanimously.

10. Lease agreement: The board has a working document which contains some blanks. Numbers need to be agreed upon to fill in those blanks, and an attorney should look over the document for errors and inconsistencies. The numbers that the board is willing to propose and/or accept were discussed.

(Tiffani left the meeting - 8:21 p.m.)

11. Committee reports:

A. Art & Exhibitions: No report.

B. Building & Finance: Discussed financial discrepancies with city finance. The building's AC is now working properly, and the committee is still waiting to hear from LEED.

C. Friends of the FPL: The Trunk and Treasure sale raised \$420 and was a big success thanks to Ed Burns and several volunteers. In September, programming and fundraising with Herman Miller is in the works. There will be a bake sale on the weekend of June 27th to raise more funds, and the Libraries Rock t-shirts are nearly sold out. More shirts and library-themed items (such as bags) to sell are forthcoming.

D. Fundraising and Development: Tiffani and Jessica have a meeting scheduled with a potential donor on June 23. The "Mark Your Mark" brochure with information about what businesses can do for the library is complete and printed. Kelly Bennett wishes to use the logo for social media and other fundraising avenues. Amazon Smile has made about \$100 thus far. There is also a restaurant night at the WAB on July 29th, in which 15% of a patron's bill will go to support the Friends of the Ferndale Library if they mention it to their server.

E. Personnel: No report.

12. Review action items:

A. Monique and Jessica will follow up with the city on the lease agreement.

B. Jessica will invite Karen Meyer David to the next board meeting.

C. Jessica will give the memo from Karen Meyer David regarding the net realized gains to Anne Seuryneck.

13. Announcements/comments from board members: None.

14. Adjourn:

**Motion:** Adjourn the meeting at 8:58 pm. (Frank/second Judeen); passed unanimously.