



APRIL 17, 2014 MINUTES
FERNDALÉ PUBLIC LIBRARY BOARD MEETING
222 W. Nine Mile Rd., Ferndale, MI 48220

1. Call to order: Meeting called to order by Patrick Dengate at 7:01 p.m.
2. Roll call: Frank Castronova, Judeen Bartos, Patrick Dengate, Tiffani Gagne (until 8:10 p.m.), Monique Herzig. Adrienne Gilmore arrived at 7:02 p.m. Director Jessica Keyser and recording secretary Kerrie Patterson also present.
3. Approval of agenda: Jessica added holiday weekend closures (7A). Frank is now Friends liaison.
Motion: Approve the agenda as amended. (Judeen/second Frank); passed unanimously.
4. Minutes:
 - Approve March 20, 2014 proposed minutes.
 - Motion: Approve March 20, 2014 proposed minutes as presented.** (Frank/second Monique); passed unanimously.
5. PUBLIC HEARING: Youth computer filters: Libraries in compliance with the Children's Internet Protection Act (CIPA) receive an E-rate reimbursement which would save the library about \$3,000 a year. Most libraries are already doing this. No members of the public were present to speak on this issue.
Motion: Authorize Jessica to develop an internet safety policy that includes technology protection measures to comply with the Children's Internet Protection Act (CIPA). (Judeen/second Monique); passed unanimously.
6. Public comments: None.
7. Director's report: (See att.)
 - A. Closure requests for the Saturdays before Memorial Day and Labor Day - these days are difficult to schedule, and require the hiring of subs in addition to paying employees their PTO. Staff would not lose any actual hours; rather, this would be their scheduled day off for the week. It was noted that Jessica has the discretion to do this without asking the board.
8. Committee Reports:
 - A. Art & Exhibitions: (See att.) No comments.
 - B. Building & Finance: (Verbal report)

- LEED update: Expect LEED status within a few days.
- Lease revisions: Monique will produce a side-by-side comparison document to see the differences between the current and proposed lease.
- Fiscal agent agreement: A discussion about the city's compliance occurred.
- DTE credit: A credit of \$10,758 will be applied to the library's electricity bill, since the library has been overcharged on one of its two meters. This will cover the next 3 months of energy usage. This credit was based on charges going back to 2012, but Jessica will pursue further, starting at 2010.
- A discussion of the projected finances to 2016 occurred.

C. Friends of the FPL: No report. Friends will support the Ferndale 115 to coincide with it hosting a twice-monthly FPL recommendation article. FFL will participate in the Trunk and Treasure sale this year. Pride Prom is being planned.

D. Fundraising and Development: (See att.)

- Review and approve naming rights/sponsorship plan: A discussion about the gift schedule and the dollar amounts occurred, in addition to what should be sponsored and what should not.
- Discuss corridor donor display: The board agreed on the silver display, and discussed related criteria. The committee will finalize the details and will meet again Tuesday, April 22nd.

Motion: The Board approves the proposed Naming Opportunities list as developed by the Fundraising and Development Committee.
(Judeen/second Monique); passed unanimously.

F. Personnel: No report.

9. Review action items:

- A. A technology access policy (internet safety policy) needs to be drafted. Filtering software must be purchased by June 4th.
- B. Monique will produce a side-by-side comparison document to see the difference between the current and proposed lease.
- C. The F&D committee will discuss the loose ends regarding donors, etc.

10. Announcements/comments from board members:

- A. Adrienne will not be at the next two meetings; due to work and the upcoming birth of her child.
- B. Judeen thanked Pat for all the artistic work done to help the F&D committee. She also noted that the Baldwin library has an upcoming library millage issue on the ballot, for those who know anyone that lives in their service area.
- C. Patrick thanked everyone for their hard work on fundraising. Ferncare has a fundraising dinner on May 8th.
- D. Monique extended an invitation to the talent show at Ferndale High School, on April 26th, at 7 p.m.

11. Adjourn:

Motion: Adjourn the meeting at 9:11 p.m. (Judeen/second Monique); passed unanimously.